

# NOTICE OF REGULAR MEETING COVERT TOWNSHIP PARK ADVISORY COMMITTEE

**Thursday, April 17, 2025, at 4:30 P.M.**

COVERT TOWNSHIP HALL, 73943 Lake St. Covert, MI 49043

## AGENDA

**AS A COURTESY TO OTHERS PLEASE SILENCE ALL CELL PHONES.**

**1. Call to Order / Pledge of Allegiance**

**2. Roll Call**

**3. Approval of Agenda**

- Motion by \_\_\_\_\_, second by \_\_\_\_\_ to approve/deny/table the agenda as presented.  
Roll Call: \_\_\_\_\_ Zwenger, \_\_\_\_\_ Rendell, \_\_\_\_\_ Wilborn, \_\_\_\_\_ Snow, \_\_\_\_\_ Pritchard

**4. Public Comments:** Please keep comments to *three (3) minutes*.

**5. Approval of Minutes:** February 20, 2025, Meeting Minutes

- Motion by \_\_\_\_\_, second by \_\_\_\_\_ to approve/deny/table the 02.20.25 minutes as presented.

**6. Old Business**

- A. Cabin proposals update
- B. Park Manager Report

**7. New Business**

- A. Budget
- B. 5-year plan
- C. Community Garden
- D. Other

**8. Public Comment-** please keep comments to three (3) minutes.

**9. Any Other Business**

**10. Adjournment**

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to adjourn at \_\_\_\_\_ PM

**Next Regular PARK ADVISORY COMMITTEE Meeting is scheduled for  
MAY 15, 2025 @ 4:30 PM at the Covert Township Hall, 73943 Lake Street.**

# Covert Township Park Advisory Committee

Thursday February 20 2025

## Meeting Minutes

Meeting called to order by Chair C. Zwenger at 4:30 PM

**Present:** W. Rendell, C. Zwenger, W. Pritchard, and E. Wilborn

**Absent:** J. Snow

**Others Present:** Park Managers Aubre'anna Jean and Austin Forgrave

### Agenda:

Motion by W. Rendell seconded by E. Wilborn to approve the agenda as presented.

Motion Carried.

### Public Comment:

None.

### Secretary's Report:

Motion by C. Zwenger seconded by W. Pritchard to approve the January 16, 2025 meeting minutes as presented.

Motion Carried.

### Old Business:

#### **Update on North Boardwalk Construction:**

Austin and Aubre'anna told us that the contractor was making good progress and that they expected it to be done in time for spring park opening.

#### **Update on Campground Budget:**

W. Pritchard presented and explained the calendar year expenses for 2024 and that after paying the loan payment of \$38,000 the park lost \$30,544 last year.

There was discussion on the large expenses in 2024 and which ones were expenses that we wouldn't have in 2025 and how some of the ongoing expenses might be lowered.

W. Pritchard said that she would get the budget that the Township approved for last year to us so that we will be able to recommend a budget to the Township Board at our April meeting.

#### **Update on Pavilion:**

W. Pritchard said that construction on the pavilion and the playground equipment is expected to start in mid-March.

**New Business:**

**Park Manager report:**

Aubre'anna gave us a detailed report of happenings at the park and told us that reservations started on January 1<sup>st</sup> and have brought in over \$80,00 since opening.

**Finalized Cabin Proposals:**

Austin presented a proposal for two new cabins with bids from three cabin makers. Following a lengthy discussion on what the cabins would look like, how much they were going to cost and the business case for expense vs payback the following motion was made.

Motion by W. Rendell seconded by W. Pritchard to recommend the purchase of two cabins to the Township Board.  
Motion Carried.

**5-Year park plan:**

Aubre'anna passed out literature that she and Austin put together on updating the Township's park plan but because of time restraints we tabled it until our March meeting.

**Other Business:**

Discussion was had on the Community Garden.

**Next meeting date:**

Next regular Meeting – March 20, 2025 at 4:30 PM

**Adjournment:**

Motion to adjourn at 7:15 PM

Respectfully Submitted:

Wayne Rendell, Secretary