

# COVERT TOWNSHIP

73943 E. LAKE STREET, P.O. BOX 35

COVERT, MICHIGAN 49043

PHONE: (269) 764-8986 • FAX: (269) 764-1771

website: [www.coverttwp.com](http://www.coverttwp.com)

## WATER SERVICE FEES & ESCROW DEPOSIT

PROVIDING WATER AND SANITARY SEWER SERVICE TO NEW AND  
EXISTING DEVELOPMENTS

### **WATER TAP .....\$5,000 ESCROW DEPOSIT**

Complete and sign Water Service Application, pay escrow deposit,  
and receive stake at the Covert Township Hall.

An escrow account shall be established to cover all expenses  
incurred by Covert Township necessary for the administration of  
the application and installation of the water tap per the application  
request and Water Service Ordinance No. 61.

### **THE CITY OF SOUTH HAVEN WILL CHARGE:**

1. Water Buy In Fee .....\$4,000.00
2. Inspection Fee ..... \$50.00
3. Water Meter Fee.....\$1,200.00

Type of Installation (Inside or Outside)

4. Meter Pit.....Based on Size
5. Metron.....Based on Meter Size

Please contact the City of South Haven Customer Service at  
269-637-0710

Current rates are subject to change.

# COVERT TOWNSHIP

73943 E. LAKE STREET, P.O. BOX 35

COVERT, MICHIGAN 49043

PHONE: (269) 764-8986 • FAX: (269) 764-1771

website: [www.coverttwp.com](http://www.coverttwp.com)

## APPLICATION FOR PERMIT TO CONNECT TO COVERT TOWNSHIP WATER SYSTEM

No connections to the Township water system shall commence until an application to connect has been submitted to and approved by Covert Township and the City of South Haven, and all connection fees, deposits and installation costs have been paid to the Township and the City of South Haven. All water service lines from the Township water main to the property or easement line shall be installed by the City or their authorized agent. All new developments that serve more than one property or more than two residential units on the same property must submit a preliminary plan for water service to the Township for review and approval (Ordinance No 61).

**PARCEL TAX ID #:** 80-07- \_\_\_\_\_

DATE: \_\_\_\_\_ NEW: \_\_\_\_\_ RENEWAL: \_\_\_\_\_

OWNER NAME(S): \_\_\_\_\_ PHONE: \_\_\_\_\_

OWNER EMAIL ADDRESS: \_\_\_\_\_

STREET ADDRESS OF CONNECTION: \_\_\_\_\_

CITY, STATE AND ZIP CODE: \_\_\_\_\_

\*\*\*\*\*

**MAILING ADDRESS FOR BILLING:** \_\_\_\_\_

**CITY, STATE AND ZIP CODE:** \_\_\_\_\_

### TYPE OF CONNECTION:

SIZE OF SERVICE LINE REQUESTED (Please circle one): 1"      2"      other \_\_\_\_\_

\_\_\_\_\_ RESIDENTIAL:

A. Number of properties served: \_\_\_\_\_

B. Number of dwelling units to be served on the property: \_\_\_\_\_

Square feet per dwelling unit: \_\_\_\_\_

\_\_\_\_\_ COMMERICAL OR INDUSTRIAL

A. Number of commercial, industrial or office premises served on the property: \_\_\_\_\_

Total Square Feet: \_\_\_\_\_

SITE PLAN ATTACHED? YES \_\_\_\_\_ NO \_\_\_\_\_

### CONNECTION TO BE INSTALLED BY:

NOTE: METER TO BE LOCATED OUTSIDE BY RIGHT OF WAY IN PIT.

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS/CITY/ST/ZIP: \_\_\_\_\_

**APPLICANT'S AFFIDAVIT:** I hereby certify that the above information is true and correct. All connections to the Township water system will be performed in accordance with the State Plumbing Code, and all Township requirements and ordinances, and shall not be enclosed, covered up, or put into operation until the connection has been inspected and approved by the South Haven Utilities Department. I also agree to pay all fees and charges for the water connection including the TAP FEE, meter charge, and inspection fee, and for the availability and use of the water in accordance with the Covert Township Water Rate Ordinance.

If Agent for Owner, I hereby certify that I have the authority to sign this affidavit.

APPLICANT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

# COVERT TOWNSHIP

73943 E. LAKE STREET, P.O. BOX 35

COVERT, MICHIGAN 49043

PHONE: (269) 764-8986 • FAX: (269) 764-1771

website: [www.coverttwp.com](http://www.coverttwp.com)

## WATER SERVICE AGREEMENT

I (We), \_\_\_\_\_ the owner(s) or owner(s) agent of the property located at \_\_\_\_\_, parcel tax ID # \_\_\_\_\_, are requesting that a service line be installed from the water main to the property line to provide water from the Township water system to the property. I (We) agree to the following per Ordinance No. 72, *Public Water Service Ordinance* and Ordinance No. 61, *Providing Water and Sanitary Sewer Service to New and Existing Developments*:

- I (We) hereby affirm that we are the property owners of the property referenced in this Agreement.
- Duly authorized employees or agents of the City of South Haven or Covert Township bearing proper credentials and identification shall be permitted to enter upon all properties within the Township for the purposes of inspection, observation, measurement, sampling, and testing, to determine compliance with the provisions of this ordinance, as well as for purposes of repair and maintenance.
- No private water systems shall be installed or become operational until the water flowing has been certified as safe and free of any harmful contamination by the County Health Department and a written certificate attesting is on file with the Township.
- All costs associated with the operation, maintenance, and replacement of a private water system shall be the responsibility of the property owner(s) served by such systems.
- The existing system cannot be extended to other buildings or uses without approval of the Township.
- No cross connections between any private water system and the Township system shall be allowed and no plumbing shall, at any time, be connected to the public system, which is in any manner connected to or a part of any private system.
- No person other than an authorized employee of the Township or City shall turn on or off any water service to any public or private premises at the curb box shutoff valve for said premises.
- When connection is made to the water system, all existing wells or similar facilities serving the property shall be abandoned in the manner outlined in Ordinance No. 72.

# COVERT TOWNSHIP

73943 E. LAKE STREET, P.O. BOX 35

COVERT, MICHIGAN 49043

PHONE: (269) 764-8986 • FAX: (269) 764-1771

website: [www.coverttwp.com](http://www.coverttwp.com)

- Where property is to be connected to the water system, and the water system does not extend the full width of the owner's property, the property owner shall be responsible for extending the water system at the owner's cost across the entire width of such owner's property, so as to allow further extension of the water system to adjoining properties. In the event of a corner lot, the property owner shall be responsible for extending the system along both the width and length of the property, along both roads upon which the property is located. The Township board, in its discretion, may grant waivers from this section.
- Township may terminate service to the property if the property owner fails to operate and maintain the private systems in accordance with Township, City, County and State requirements.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Signature of Owner(s)

STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ )

Subscribed and sworn to before me by \_\_\_\_\_ this \_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_

[Notary Stamp and Seal]

# COVERT TOWNSHIP

73943 E. LAKE STREET, P.O. BOX 35

COVERT, MICHIGAN 49043

PHONE: (269) 764-8986 • FAX: (269) 764-1771

website: [www.coverttwp.com](http://www.coverttwp.com)

## WATER TAP INSTALLATION ESCROW ACCOUNT POLICY

Each applicant will have an escrow account established by the Clerk and Treasurer of the Township for their water tap installation. All expenses incurred by the Township necessary for the review and construction of the water tap installation per the application request will be paid for out of this escrow account. This includes contractors, engineers, legal counsel, and any other costs directly associated with the request.

The escrow account will be funded in the amount of \$5,000. The Township shall charge the escrow account a \$100 administration fee plus expenses incurred. Failure to retain an account balance of at least \$500 in the escrow account to cover expenses, within 15 days after Township notification, shall be sufficient justification for the Township to discontinue processing the application and/or assess any unpaid fees incurred by the Township against the property as a lien, as in a property tax. Upon completion of the water tap installation, any remaining funds in the escrow account will be refunded to the original payee.

*Policy approved and adopted by the Township Board April 20, 2023.*

I \_\_\_\_\_ have read and understand the water tap application submission requirements and the application fee and escrow requirements as set forth by Covert Township. I acknowledge that any unsatisfied claims of the Township for expenses incurred can, upon decision of the Township Board be charged again the property as allowed by law.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Signature of Owner(s)

STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ )

Subscribed and sworn to before me by \_\_\_\_\_ this \_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
[Notary Stamp and Seal]

## RECEIPT FOR ESCROW FUNDS

Amount received: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Escrow Account ID (Year-Last Name): \_\_\_\_\_

# COVERT TOWNSHIP

73943 E. LAKE STREET, P.O. BOX 35

COVERT, MICHIGAN 49043

PHONE: (269) 764-8986 • FAX: (269) 764-1771

website: [www.coverttwp.com](http://www.coverttwp.com)

## FOR TOWNSHIP USE:

SIZE OF SERVICE LINE: \_\_\_\_\_

TAP FEE AMOUNT: \_\_\_\_\_ TAP FEE PAID: \_\_\_\_\_

METER SIZE REQUIRED: \_\_\_\_\_

PERMIT AUTHORIZATION: \_\_\_\_\_

(TOWNSHIP SIGNATURE)

DATE SIGNED: \_\_\_\_\_ COPY TO CITY: \_\_\_\_\_

.....

## FOR CITY OF SOUTH HAVEN USE:

METER SIZE: \_\_\_\_\_ COST: \_\_\_\_\_

INSPECTION FEE: \_\_\_\_\_ RECONNECT FEE: \_\_\_\_\_

SECURITY DEPOSIT: \_\_\_\_\_

TOTAL FEE: \_\_\_\_\_ DATE PAID: \_\_\_\_\_

INSPECTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

INSPECTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

WATER TURNED ON BY: \_\_\_\_\_ DATE: \_\_\_\_\_

COPY TO TOWNSHIP DATE: \_\_\_\_\_

LOCATION OF SERVICE LINE AND METER:

---

---

---