

**COVERT TOWNSHIP**  
**\*DRAFT\***  
**REGULAR BOARD MEETING**  
**Tuesday, November 9, 2021**  
**6:00 p.m.**  
**COVERT TOWNSHIP HALL**

The Regular Board Meeting of the Covert Township Board was called to order by Supervisor Harrington at 6:00 p.m. The Pledge of Allegiance was led by Supervisor Harrington.  
Members Present: N. Barnes, D. Cook, M. Rendell, K. Harrington and L. Taylor.  
Absent: None

**Commissioner Updates**

Rev. W.C. Askew, Van Buren Co. Road Commissioner reports the winter preparations for the snow, clearing ditches throughout the entire county and encouraged participation of the Board to the County Meetings. Next zoom is December 16,2021 at 5:00 p.m.

**Public Comment**

Barbara J. Norman presented letter to Board relating to the denial to sign contract as presented.

**Chief/Manager Updates**

Police Chief Allen, Officer will be placed in the Covert School System.  
Warrant was issued for suspect in current murder investigation. Thanks to all the residents that participated in making this happen. Acting Fire Chief /Wilkinson and Virsik presented updates, progression and details to the Board and the Public.

**Supervisor's Report**

Supervisor Harrington gave updates concerning on going Township business and other community updates.

**Attorney Updates**

Brian Knotek Covert, township attorney, gave updates on District Court blight /Zoning and Real Estate concerns.

**Consent Agenda**

**\*Draft\*** Minutes of the October 12, 2021, Regular Board Meeting  
Clerk's Invoice Register Report and Payroll Report as presented  
Treasurer's Revenue Receipt Distribution, Banking, & Budget Report  
Motion by Harrington, seconded by Cook to approve the Consent Agenda as presented.  
Roll Call Vote: Yes: 5 No: 0

**Meeting Minutes**

**APPROVED\*** Minutes of the 08.19.2021 Park Advisory Meeting Minutes

**DRAFT\*** Minutes of the 10.21.2021 Park Advisory Meeting Minutes

**APPROVED\*** Minutes of the 07.21.2021 Planning Commission Meeting Minutes

**DRAFT\*** Minutes of the 10.20.2021 Planning Commission Meeting Minutes

Minutes of the 10.20.2021 Airport Authority Meeting Minutes

**UNFINISHED BUSINESS**

Motion by Harrington, seconded by Taylor to remove the appointment of Dwayne Swans to the Zoning Board of Appeals from the table.

Motion by Harrington, seconded by Cook to approve appointment of Dewayne Swans to the Zoning Board of Appeals effective November 9, 2021 through November 9, 2024.

Roll Call Vote: Yes: 5 No: 0

Motion by, Harrington, seconded by Taylor to remove the appointment of Barbara Norman to the Park Advisory Committee from the table.

Roll Call Vote: Yes: 5 No: 0

Motion by, Harrington, seconded by Taylor to approve the appointment Barbara Norman to the Park Advisory Committee effective October 13, 2021, thru October 13, 2023.

Roll Call Vote: Yes: 2 No: 3

Motion by Cook, seconded by Rendell to appoint John Snow to the Park Advisory Committee effective November 9, 2021, through November 9, 2023.

Roll Call Vote: Yes: 3 No: 2

Motion by, Harrington, seconded by Cook to remove the Covert Township Board Communication with Township Attorney Policy from the table.

Roll Call Vote: Yes :5 No: 0

Motion by Rendell seconded by Cook to Amend current policy to include essential personal for communication with the Township Attorney.

Roll Call Vote: Yes: 3 No: 2

## **NEW BUSINESS**

VBUCO submitted an invoice for services rendered in September of 2021 for Volunteer Transportation at \$675.48 and Newsletter at \$500.00 for a total of \$1,175.48. Covert Township currently does not have any signed contract with VBUCO.

Motion by, Cook, seconded by Rendell, to approve the September invoice from VBUCO for mileage Volunteer Transportation and the September Newsletter out of General Fund, and no further Senior Services will be paid without a signed contract. Atty Knotek will research if it can be paid out of Senior millage. October's current invoice will be discussed at the next board meeting.

Roll Call Vote: Yes: 5 No: 0

Motion by, Cook seconded by Rendell to approve the proposal from Wightman to perform the Conceptual Design as requested in the Scope of Services in the amount of \$8,750.00 with an additional 4% to 6% of the fee listed for reimbursable expenses.

Roll Call Vote: Yes: 4 No: 1

Motion by Harrington, seconded by Barnes, to approve as an official policy of the Covert Township Board the Principle of Governance as presented.

Roll Call Vote: Yes: 5 No: 0

Motion by, Taylor seconded by Cook to approve the renewal of the Blue Care Health Insurance Plan with the premium increase of 4.93% as projected, effective December 1, 2021 thru November 30, 2022.

Roll Call Vote: Yes: 5 No: 0

Motion by, Harrington, seconded by Barnes, to approve Chief Allen's request purchase a ProTech Entry Shield for the on-duty squad car for high-risk situation at a cost of \$1,870.00.

Roll Call Vote: Yes: 5 No:0

Motion by Barnes, seconded by Cook to approve Chief Allen's request for permission to send a person to the Police Academy. The candidate will sign a 3-year contract; the Academy cost \$8,300.00, uniforms \$250.00, \$10.00 per hour for candidate attending the Police Academy and permission to apply for State Grants for Police Academy Tuition relief or reimbursement.

Roll Call Vote: Yes: 5 No: 0

Motion by Rendell, seconded by Cook to approve the Planning Commission to proceed with consideration of rezoning parcel #80-07-017-018-05 to its former zoning back to Highway Commercial.

Roll Call Vote: Yes: 3 No:1 Abstain 1

Motion by Harrington, seconded by Barnes to Adjourn.

Submitted by Naomi Barnes, Covert Township Clerk

Next Regular Board Meeting- Tuesday, December 14, 2021