

COVERT TOWNSHIP
REGULAR BOARD MEETING SYNOPSIS
Tuesday, April 13, 2021
7:00 p.m.
Covert Township Hall

Members Present: N. Barnes, D. Palgen, B. Rose

Members Absent: L. Taylor, K. Harrington

MOTIONS CARRIED

Motion to Approve the Consent Agenda as presented.

Motion to Accept the Township of Covert, Van Buren County, Michigan Annual Audit-Financial Report Year Ended June 30, 2020 as presented.

Motion to Approve the replacement of 27 posts at the Covert Park Beach and Campground And accept a quote from Lawn Boys in the amount of

Motion to Approve a quote from Blue Star Ventures in the amount of #2,349.06 to replace the carpet with laminate flooring in the camp apartment as presented.

Motion to Approve replacing the broken Life Fitness Elliptical Machine with a new SOLE E955 at a total cost of \$1980.00 which amounts to \$990.00 per department (Police/Fire).

Motion to Approve trading in the two old Lucas 2 Compression Devices with two Lucas 3 v3.1 device with batteries and external power at a cost of \$20,987.22 for both with trade-ins.

Motion to move into closed Session under Section 8 (h) of the Open Meetings Act, in consideration of material that is exempt from disclosure pursuant to section 13 (1) (g) of the Freedom of Information Act, to consult with the Township Attorney regarding a written legal opinion.

- ***Draft*** Minutes of the March 9, 2021 Regular Board Meeting
- ***Draft*** Minutes of the March 23, 2021 Special Board Meeting
- Clerk's Invoice Register Report as presented
- Treasurer's Revenue Receipt Distribution, Banking, & Budget Report
- Police Chief's Report as presented
- Fire Chief's Report as presented
- Public Work Report as presented

Motion to **approve** the Consent Agenda as presented.

Roll Call Vote

1. Meeting Minutes and Board Liaison Reports

- Minutes of the March 8, 2021 Board of Review Meeting
- Minutes of the March 13, 2021 Board of Review Meeting
- Minutes of the February 17, 2021 Airport Authority Meeting
- Minutes of the March 17, 2021 Airport Authority Meeting

2. Unfinished Business

a. ANNUAL FINANCIAL REPORT YEAR END 06.30.2020 - AUDIT

March 26th each Township Board Member was emailed a copy of the Covert Township 06.30.2020 Financial Audit for review. In your packet is a copy of the Final Representation Letter from Gabridge and Company, PLC. Covert Township's Auditing Firm.

- **Need a Motion:**

Motion by _____, **Seconded by** _____ to **APPROVE/DENY/TABLE** to accept the Township of Covert, Van Buren County, Michigan Annual Audit – Financial Report Year Ended June 30, 2020 as presented.

Roll Call Vote

b. COVERT PARK BEACH AND CAMPGROUND ACCESS RETAINING WALL

Park Manager Abshire has provided a letter addressing the instability of several retaining wall post, pictures have also been provided along with two quotes to replace 27 posts at the Covert Park Beach and Campground.

- **Need a Motion:**

Motion by _____, **Seconded by** _____ to **APPROVE/DENY/TABLE** the quote from _____ in the amount of _____ as presented.

Roll Call Vote

3. NEW BUSINESS

a. COVERT PARK BEACH AND CAMPGROUND CAMP APARTMENT - FLOORING

Park Manager Abshire has submitted a request to replace the carpet in the Camp Apartment with laminate flooring. Manager Abshire has provided three bids for your review.

- **Need a Motion:**

Motion by _____, **Seconded by** _____ to **APPROVE/DENY/TABLE** the quote from _____ in the amount of _____ to replace the carpet with laminate flooring in the Camp Apartment as presented.

Roll Call Vote

b. FIRE DEPARTMENT PROPOSAL TO REPLACE LIFE FITNESS ELLIPTICAL TRAINER

Acting Fire Chief Wild has presented a request on behalf of the Fire Department with a 50/50 cost split with the Police Department via Police Chief Allen to replace the broken Life Fitness Elliptical Machine with a new SOLE E955 at a total cost of \$1980.00 which amounts to \$990.00 per department.

- **Need a Motion:**

Motion by _____, **seconded by** _____ to **APPROVE/DENY/TABLE** replacing the broken Life Fitness Elliptical Machine with a new SOLE E955 at a total cost of \$1,980.00, which amounts to \$990.00 per department (police/fire)/

Roll Call Vote

c. FIRE DEPARTMENT PROPOSAL TO REPLACE LUCAS 2 COMPRESSION DEVICES

Acting Fire Chief Wild has presented a request on behalf of the Fire Department to trade-in the two (2) eleven-year-old Lucas 2 Compression Devices with two (2) Lucas 3 v3.1 devices with batteries and external power at a total cost of \$20,987.22 for both with trade-ins.

- **Need a Motion:**

Motion by _____, seconded by _____ to APPROVE/DENY/TABLE trading-in the two (2) eleven-year-old Lucas 2 Compression Devices with two (2) Lucas 3 v3.1 devices with batteries and external power at a total cost of \$20,987.22 for both with trade-ins.

Roll Call Vote

d. CLERK BARNES REQUEST FOR PAYROLL

Clerk Barnes would like to request her payroll be issued on a Bi-Weekly basis opposed to monthly.

- **Need a Motion:**

Motion by _____, seconded by _____ to APPROVE/DENY/TABLE the request of Clerk Barnes and to issue her payroll Bi-Weekly effective April 1, 2021.

Roll Call Vote

4. CLOSED SESSION -- CONFIDENTIAL

I MOVE that the Township Board convene in Closed Session under Section 8(h) of the Open Meeting Act, in consideration of material that is exempt from disclosure pursuant to section 13(1)(g) of the Freedom of Information Act, to consult with the Township Attorney regarding a written legal opinion.

- **Need a Motion:**

Motion by Palgen, seconded by _____ to APPROVE/DENY/TABLE the Township Board adjourning from Regular Township Board meeting and convening into Closed Session.

Roll Call Vote

1) **Roll Call**

2) **Purpose:** To review two (2) commercial / industrial Real Estate Agreement for the Township property located at 33380 M-140 Hwy (Old Bank Building/Medical Center).

- **Need a Motion:**

Motion by _____, seconded by _____ to APPROVE/DENY/TABLE the Township Board to adjourn from Closed Session.

Roll Call Vote

- **Need a Motion:**

Motion by _____, seconded by _____ to APPROVE/DENY/TABLE the Township Board to return to the Regular Township Board Meeting.

Roll Call Vote

Need a Motion:

Motion by _____, seconded by _____ to **APPROVE/DENY/TABLE**
the Agreement from _____ in the amount of \$_____

5. Any other items before the Township Board at this time.

6. Adjournment

• **Need a Motion:**

Motion by _____, seconded by _____ to adjourn.

Next Regular Board Meeting- Tuesday, May 11, 2021 at 7:00 p.m.