

COVERT TOWNSHIP BOARD OF TRUSTEES

REGULAR BOARD MEETING MINUTES

Tuesday, February 13, 2018 at 7:00 p.m.

Covert Township Hall

REGULAR MEETING

The regular meeting of the Covert Township Board was brought to order by Supervisor Dennis Palgen at 7:00 PM.

The Pledge of Allegiance to the Flag was led by Supervisor Dennis Palgen.

Members Present: K. Harrington, D. Cook, D. Palgen, L. Taylor, M. Rendell

Members Absent: None

Also Present: Harold Schuitmaker, Covert Township Attorney

Public Comment

- Rev. W. C. Askew Sr., Van Buren County Road Commission Chair, gave informational updates to the Board
- Dorothy Holmes, Covert Resident, asked about snow obstructing the view of an intersection.
- Barbara Richmond, Covert Resident, asked about police activity in her driveway.
- George Piggee, Department of Public Works Manager, addressed D. Holmes's concern.

Correspondence

- Clerk Cook read aloud a letter from State Representative Beth Griffin congratulating Covert Township in receiving a \$500,000 grant from the Stormwater, Asset Management and Wastewater Program
- Clerk Cook read aloud a letter from Wisconsin Public Service Foundation donating \$5,000 to the Bicentennial Park project.

Informational Update

Supervisor Palgen shared that Covert Township had administratively completed the DEQ SAW Grant Program.

Chief Updates

- Police Chief Allen presented a report to the public.
- Fire Chief Myers presented a report to the public.

Consent Agenda

- ***Draft*** Minutes of the January 9, 2018 - Regular Board Meeting
- ***Draft*** Minutes of the January 17, 2018 – Special Board Meeting
- Clerk’s Invoice Register Report and Payroll Period Reports as presented
- Treasurer’s Revenue Receipt Distribution, Banking, & Budget Report as presented
- Police Chief's Report as presented
- Fire Chief's Report as presented
- Public Work Report as presented

Motion by L. Taylor, seconded by D. Cook, **to approve** the Consent Agenda with notated changes to the draft Minutes of the Regular and Special Board Meetings.

Roll Call Vote: Yes: 5, No: 0 CARRIED

Meeting Minutes and Board Liaison Reports

- L. Taylor presented the January 17, 2018 Planning Commission “Draft” Meeting Minutes.
- D. Cook presented the January 18, 2018 Park Advisory Committee “Draft” Meeting Minutes.

Unfinished Business

Motion by D. Palgen, seconded by M. Rendell, **to approve** the amended version of the Minimum Service Standards for Home Repair.

Roll Call Vote: Yes: 5, No: 0 CARRIED

New Business

Motion by D. Palgen, seconded by L. Taylor, **to approve** up to \$774.00 per Township Official to attend the Michigan Township Association’s (MTA) 65th Annual Educational Conference, April 23rd through April 26th.

Roll Call Vote: Yes: 5, No: 0 CARRIED

Motion by M. Rendell, seconded by D. Cook, **to table** the decision on purchasing and installing a drop box at the Township Hall.

CARRIED

Motion by K. Harrington, seconded by D. Cook, **to approve** the bid from Siemans in Bridgman the amount of \$32,922 for the purchase of a truck with plow for use by the Public Works Department.

Roll Call Vote: Yes: 5, No: 0 CARRIED

Motion by D. Cook, seconded by K. Harrington, **to approve** the purchase of an Automated External Defibrillator (AED) and surface mount in the amount of \$1,636 from J&B Medical Supply as presented in quote #13124-0, to be installed at the Covert Township Hall, and investigate other public facilities that may need an AED.

Roll Call Vote: Yes: 5, No: 0 CARRIED

On January 18, 2018 a Dangerous Building Hearing was convened at the Township Hall. It was confirmed by the Hearing Officer and Building Inspector that demolition will continue on the Lock property -73029 26th Avenue - Parcel #80-07-002-054-00. One bid was submitted and opened to demolish and clear the dangerous buildings. No representative from the Lock family was present.

Motion by D. Palgen, seconded by M. Rendell, **to accept** the bid from Risky Business in the amount of \$12,880 to demolish all buildings (except the brick garage with lean to), and remove from the property the debris created and the property returned to its natural state, in accordance with the Request for Proposal.

Roll Call Vote: Yes: 5, No: 0 CARRIED

Motion by M. Rendell, seconded by D. Palgen, **to decline** the transfer of land from Van Buren County to Covert Township, located at 75252 30th Avenue - Parcel #80-07-050-026-00.

Roll Call Vote: Yes: 5, No: 0 CARRIED

Motion by D. Palgen, seconded by K. Harrington, **to approve** the 2018 Poverty Exemption Application along with the Poverty Guidelines Resolution and Eligibility requirements for 2018 as presented.

Roll Call Vote: Yes: 5, No: 0 CARRIED

Motion by M. Rendell, seconded by L. Taylor, **to reschedule** the March 13, 2018 Regular Board Meeting to March 20, 2018 at 7 pm and advertise in the newspaper.

Roll Call Vote: Yes: 5, No: 0 CARRIED

Discussion

Supervisor Palgen shared latest development regarding equipment being stored at the Fire Station.

Other Items

Supervisor Palgen shared a copy of the November 8, 2017 Water Tank Maintenance Inspection Report by Dixon Engineering, Inc.

Motion by D. Palgen, seconded by M. Rendell, **to approve** the payment of \$7,092.46 to Van Buren County for Covert Township's portion of the New Covert Generating Litigation costs.

Roll Call Vote: Yes: 5, No: 0 CARRIED

Motion by D. Palgen to adjourn at 8:21p.m.

Next Regular Board Meeting Tuesday, March 20, 2018 at 7:00 p.m.

Daywi Cook, *Covert Twp. Clerk*