

**COVERT TOWNSHIP BOARD OF TRUSTEES  
SPECIAL BOARD MEETING MINUTES  
Tuesday, June 4, 2020 at 4:00 p.m.  
Township Hall, 73943 Lake St, Covert, MI 49043  
And Video Conference**

**Purpose:** To consider periodic personnel evaluations of public employees, and go into Closed Session under MCL 15.268(a), if the named person requests a closed hearing. Also, to discuss 2020/2021 fiscal year budget.

The Special Meeting of the Covert Township Board was brought to order by Supervisor Palgen at 4:00 PM.

The Pledge of Allegiance to the Flag was led by Supervisor Palgen.

Members Present: K. Harrington, D. Cook, D. Palgen, L. Taylor, W. Pritchard  
Members Absent: None

**Public Comment**

None. *Due to technical difficulty one member of the public expressed that they were not able to share comment.*

Motion by L. Taylor, seconded by W. Pritchard, to approve the Township Board go into Closed Session under Section 8(a) of the Open Meetings Act, MCL 15.268(a), to consider periodic personnel evaluations of public employees. Laura Fogarty, George Piggee, Doug Myers and Julian Allen have requested a Closed Session.  
Roll Call Vote: Yes: 5, No: 0, CARRIED

**CLOSED SESSION**

Motion by K. Harrington, seconded by W. Pritchard, to approve the Township Board adjourn from Closed Session.  
Roll Call Vote: Yes: 5, No: 0, CARRIED

Motion by D. Palgen, seconded by W. Pritchard, to approve the Township Board return to the Special Township Board Meeting.  
Roll Call Vote: Yes: 5, No: 0, CARRIED

Motion by W. Pritchard, seconded by D. Cook, to table the Covert Township Covid-19 Preparedness and Response Plan, pending verbiage to clarify who is affected.

Roll Call Vote: Yes: 5, No: 0, CARRIED

Motion by D. Cook, seconded by W. Pritchard, to approve terminating James Lechenet's contract, effective July 1, 2020.

Roll Call Vote: Yes: 4, No: 1, CARRIED

Motion by D. Cook, seconded by L. Taylor, to approve increasing the zoning permit fee to \$75.

Roll Call Vote: Yes: 4, No: 1, CARRIED

Motion by D. Cook, seconded by W. Pritchard, to approve the SAFEbuilt contract as presented.

Roll Call Vote: Yes: 4, No: 1, CARRIED

Motion by W. Pritchard, seconded by L. Taylor, to approve Chief Allen's request to revise his Paid Time Off (PTO) as presented.

Roll Call Vote: Yes: 5, No: 0, CARRIED

Motion by D. Cook, seconded by L. Taylor, to approve the Best Way Contract with the addition of the cardboard container, as presented.

Roll Call Vote: Yes: 5, No: 0, CARRIED

Motion by D. Cook, seconded by W. Pritchard, to increase the Transfer Station fees to \$9 per four (4)-punch card, \$18 per ten (10)-punch card, and revise the refuse per cubic yard and the disposal of large appliances/furniture to a cash value instead of punches.

Roll Call Vote: Yes: 4, No: 1, CARRIED

Motion by W. Pritchard, seconded by D. Cook, to approve changes to the Cemetery Fee Schedule as presented.

Roll Call Vote: Yes: 5, No: 0, CARRIED

Motion by D. Cook, seconded by K. Harrington, to approve the CHS Inc. 2020 Commercial Propane Sales Contract as presented.

Roll Call Vote: Yes: 5, No: 0, CARRIED

Motion by D. Cook, seconded by W. Pritchard, to approve an increase of 2.5% to the Salary and Pay Rates Schedule, effective July 1, 2020.

Roll Call Vote: Yes: 3, No: 2, CARRIED

Motion by W. Pritchard, seconded by L. Taylor, to approve an increase of 2.5% to the Salary and Pay Rates schedule for Board and Commission members, effective July 1, 2020.

Roll Call Vote: Yes: 3, No: 2, CARRIED

Motion by D. Cook, seconded by L. Taylor, to approve an increase of 2.5% to the Fire and Ambulance Paid-on-Call and Part-Time Pay Rate Schedule, effective July 1, 2020.

Roll Call Vote: Yes: 4, No: 1, CARRIED

Motion by D. Cook, seconded by W. Pritchard, to approve an increase of 2.5% to the Police Auxiliary Pay Schedule, effective July 1, 2020.

Roll Call Vote: Yes: 4, No: 1, CARRIED

Motion by W. Pritchard, seconded by D. Palgen, to approve the Township Board Schedule of Regular Board Meetings with the correction of the April date, for the 2020/2021 fiscal year.

Roll Call Vote: Yes: 5, No: 0, CARRIED

Motion by L. Taylor, seconded by W. Pritchard, to approve the Meeting Schedule for Boards and Commissions as presented for the 2020/2021 fiscal year.

Roll Call Vote: Yes: 5, No: 0, CARRIED

Motion by K. Harrington, seconded by W. Pritchard, to approve the 2020/2021 Holiday Schedule as presented.

Roll Call Vote: Yes: 5, No: 0, CARRIED

Next Regular Board Meeting- Tuesday, June 9, 2020, at 7:00 p.m.

Motion by K. Harrington to adjourn at 8:01 PM.

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Submitted by D. Cook, Covert Township Clerk