

DRAFT

**COVERT TOWNSHIP BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES**

Tuesday, January 8, 2019 at 7:00 p.m. at Covert Township Hall

REGULAR MEETING

The regular meeting of the Covert Township Board was brought to order by Supervisor Palgen at 7:00 PM.

The Pledge of Allegiance to the Flag was led by Supervisor Palgen.

Members Present: D. Palgen, K. Harrington, D. Cook, L. Taylor, M. Rendell

Members Absent: None

Others Present: Harold Schuitmaker, Township Attorney

Public Comment

- Rev. W. C. Askew, Sr., Van Buren County Road Commissioner, shared weekly newsletter, informed public that property owners are responsible for removing dead trees in right-of-way unless it is an emergency, and all road requests from Covert Township were completed.
- Gail Patterson-Gladney, Van Buren County Commissioner District #1, shared latest news from the County, including an upcoming public training in South Haven on marijuana regulations, and a discussion meeting lead by Michigan Municipal League regarding safety due to recent incidents in South Haven. Also, the Bangor Transit Board is looking to dissolve and be handled by the County Commissioners.

Chief Updates

- Fire Chief Myers shared latest developments with a new software roll out.
- Police Chief Allen asked the board for any questions regarding his end of year report and explained latest challenges regarding animal control.

Consent Agenda

- *Draft* Minutes of the December 11, 2018 Regular Board Meeting
- Clerk's Invoice Register Report and Payroll Period Reports as presented
- Treasurer's Revenue Receipt Distribution, Banking, & Budget Report as presented

- Police Chief's Report as presented
- Fire Chief's Report as presented
- Public Work Report as presented

Motion by D. Cook, seconded by K. Harrington, to **approve** the Consent Agenda, with a correction to the Board Meeting Minutes from December 11, 2018.

Roll Call Vote: Yes: 5, No: 0 CARRIED

Meeting Minutes and Board Liaison Reports

- December 19, 2018 South Haven Airport Authority Meeting Minutes presented.

Unfinished Business

Motion by D. Palgen, seconded by K. Harrington, **to amend** the Order of the Township Board allowing Mr. Jackson to renovate the metal building by no later than June 30, 2019. Should the renovation not be complete by June 30, 2019 the Order of Township Board dated November 11, 2018 to raze the metal building will be re-instated immediately.

Roll Call Vote: Yes: 5, No: 0 CARRIED

New Business

Motion by D. Cook, seconded by M. Rendell, **to appoint** Flozene King, Pauline Hoadley, Wayne Rendell and Stanley Robinson to the Park Advisory Board for a 2-year term.

Roll Call Vote: Yes: 4, No: 1 CARRIED

Motion by D. Palgen, seconded by K. Harrington, **to appoint** Ronald Christy to the Airport Authority as an Alternate for a 3-year term, effective January 9, 2019 from January 9, 2022.

Roll Call Vote: Yes: 5, No: 0 CARRIED

Motion by D. Palgen, seconded by M. Rendell, **to appoint** Alecia Webb to Senior Advisory to serve out the unexpired term of Terri Mahone, effective January 9, 2019 to May13, 2020.

Roll Call Vote: Yes: 5, No: 0 CARRIED

Motion by D. Palgen, seconded by L. Taylor, **to appoint** Donnie Rhodes, Dawn Alspaugh, and Ramon Villegas as Board of Review Members and Curtis Steward as an Alternate Board Member, terms effective January 9, 2019 from January 9, 2021.

Roll Call Vote: Yes: 4, No: 1 CARRIED

Motion by D. Palgen, seconded by D. Cook, **to approve** the sales agreement dated 10/31/2018 REV 3 12.03.2018 from Horton Emergency Vehicles in the amount of \$259,095.03

Roll Call Vote: Yes: 3, No: 2 CARRIED

Motion by D. Palgen, seconded by D. Cook, **to approve** the purchase of 15 air packs with spare bottles and an additional 16 masks from Premier Safety as presented in Quotation #04039203 for the amount of \$99,057.00.

Roll Call Vote: Yes: 5, No: 0 CARRIED

Motion by D. Cook, seconded by K. Harrington, **to approve** the contract as presented with Gabridge & Co to prepare Covert Township Financial Audit for year ending June 20, 2018.

Roll Call Vote: Yes: 5, No: 0 CARRIED

Motion by L. Taylor, seconded by D. Palgen, **to approve** the 2019 Poverty Exemption Application along with the Poverty Guidelines Resolution and Eligibility requirements for 2019 as presented.

Roll Call Vote: Yes: 5, No: 0 CARRIED

Motion by K. Harrington, seconded by D. Cook, **to approve** the purchase of a personalized bench from Polly Products to say “In Loving Memory of William (Willie) Taylor” in the amount of \$650.00, as donated by Trustee L. Taylor.

Roll Call Vote: Yes: 4, No: 0, Abstain: 1 CARRIED

Motion by K. Harrington, seconded by M. Rendell, **to approve** the request of Chief Allen to purchase a PC, Monitor, and Office Software from IT Right on quote #ITRQ13066 in the amount of \$1159.00.

Roll Call Vote: Yes: 5, No: 0 CARRIED

Discussion

M. Rendell explained the Lifeline program proposed by the Senior Advisory Committee, and new information shared by Michigan Township Association regarding legal concerns. Attorney Schuitmaker gave his opinion concerning the purchase of equipment, subsidizing personal contracts, contracting with an organization, and collecting a commission.

Motion by L. Taylor, seconded by M. Rendell, **to table** the proposed Lifeline program pending new information or developments that would make the program feasible.

Roll Call Vote: Yes: 5, No: 0 CARRIED

Other Items

Motion by M. Rendell, seconded by D. Cook, **to approve** the payments to Compton for work to lower the water main on 34th Ave, with half the cost to be reimbursed by Van Buren County Road Commission.

Roll Call Vote: Yes: 5, No: 0 CARRIED

Motion by L. Taylor to adjourn at 8:35 p.m.

Next Regular Board Meeting Tuesday, February 12, 2019 at 7:00 p.m.

Daywi Cook, *Covert Township Clerk*