

COVERT TOWNSHIP BOARD OF TRUSTEES SPECIAL BOARD MEETING MINUTES

Tuesday, October 16, 2018 at 6:00PM at Covert Township Hall

Purpose of Meeting: To open request for proposals for building the Restroom/Shower Facility at the Covert Park Beach and Campground, and discuss next steps.

SPECIAL MEETING

The regular meeting of the Covert Township Board was brought to order by D. Palgen at 6:00 PM. The Pledge of Allegiance to the Flag was led by Supervisor Palgen.

Members Present: D. Cook, D. Palgen, M. Rendell, K. Harrington

Members Absent: L. Taylor

Public Comment

- Stanley Robinson, Park Advisory Member, requested that the board consider taking time for public comment after the bids are opened.

Opening of Sealed Bids

Clerk Cook opened and presented sealed bids to construct the restroom and shower facility at Covert Park Beach and Campground. Four contractors were contacted for bids and three returned a bid:

Pearson Construction	\$499,900
McGuire's	\$374,125
Olson Brothers	\$354,800
Cedar Crest	N/A

Public Comment

- Stanley Robinson, Park Advisory Member, commented that although Pearson's cost was a surprise, the other costs were about what he had predicted and gave accolades to McGuire's for their guidance in preparing the bid document.

Discussion was led by Supervisor Palgen on other related costs to the project. A

spreadsheet with projected costs was shared with the board.

A discussion was led by Supervisor Palgen on whether a Project Manager should be considered for this project and future capital improvement projects. Several engineering firms were considered and D. Palgen will follow up with them on details to present to the board.

M. Rendell asked about a penalty if the work is not completed in the given timeline. D. Cook mentioned that at least one of the bids mentions a contingency plan. D. Palgen explained that the board can decide a different penalty if it so chooses.

D. Cook asked about a plan for funding. M. Rendell has researched how to take a loan from another fund and pay back over time with interest. These details will be compiled and presented to the board. D. Palgen mentioned that the Rural Development Fund from the USDA would not give us a grant for this project, but could provide a loan as well.

Alternative options to the current plan of constructing a new washroom facility were discussed.

Van Buren United Civic Org. Request

Motion by K. Harrington, seconded by D. Cook, **to approve** the request of the Van Buren United Civic Organization to display information on Covert Township's digital sign regarding their October Mobile Food Pantry event.

Motion by D. Cook **to adjourn** at 6:29 pm.

Daywi Cook, Covert Township Clerk