

COVERT TOWNSHIP BOARD OF TRUSTEES SPECIAL BOARD MEETING MINUTES

**Tuesday, September 18, 2018 at 6:00 PM
Covert Township Hall**

Purpose: Discussion on the proposed Restroom/Shower Facility at the Covert Park Beach and Campground.

SPECIAL MEETING

The special meeting of the Covert Township Board was brought to order by D. Palgen at 6:00 PM.

The Pledge of Allegiance to the Flag was led by D. Palgen.

Members Present: K. Harrington, D. Cook, D. Palgen, L. Taylor, M. Rendell

Members Absent: None

Also Present: Robin Abshire, *Covert Park Beach & Campground Manager*, and Robert Trowbridge, *Project Subcommittee Member*

Public Comment

None

Discussion

- D. Palgen gave a brief presentation on the purpose of the meeting and the following documents enclosed in the board packets:
 - Restroom/Shower Facility request for proposal
 - Electrical bids for moving the electric
 - Tree bids for removal of one tree
 - Demolition and site clean-up request for proposal
 - Advertisement costs
- R. Abshire gave an overview of the condition of the existing washroom facilities at park.
- K. Harrington expressed desire to explore renovating the existing facilities.
- L. Taylor wants to see overall cost and explore updating all other washroom facilities at the same time. Currently need ventilation in North washroom, which is being researched.

- D. Cook explained that the current washrooms are too small to accommodate current capacity and future growth, and the design of the plumbing makes it very difficult to repair and maintain.
- D. Palgen explained that it is often more difficult and costly to renovate versus build new. We should look to build for the future and recommends that we give builders an opportunity to bid on the project so that we may know the cost and scope.
- M. Rendell suggested we go to three contractors and ask their opinion on cost and timeline instead of putting contractors through the process of bidding in case the project does not proceed as scheduled.
- L. Taylor mentioned that to get an accurate quote, a builder would still need to do a lot of work.
- D. Cook mentioned that if a timeline is not attainable, the builders would let us know.
- R. Abshire shared that she had already sent a draft version of the drawings to two contractors for their best guess, and each were hesitant to give a number without taking the time to study all the details. They estimated anywhere between \$130K and \$180K.
- Discussion ensued on the probability of keeping a timeline this year, ability to build in the winter, and how to keep the builders from exceeding the timeline. D. Palgen will explore possible project managers and other costs, such as building permits.

Motion by L. Taylor, seconded by D. Cook, **to approve** sending out the Request for Proposal on the Restroom/Shower Facility, as presented, to four pre-selected contractors indicating a start and end date, with a penalty if it is not completed in time.

Roll Call Vote: Yes: 3, No: 2 CARRIED

Other Business

- L. Taylor suggested the board start planning for the decommissioning of Palisades Nuclear Power Plant by examining the budget and identifying where we can decrease spending.
- D. Palgen has contacted Indiana Michigan Power regarding the new street lights that will be replacing the old overhead lamps.
- L. Taylor gave an update on Entergy's relocation of the digital repeater on the Covert Water Tower.

- B. Norman, Covert resident, suggested reaching out to USDA Rural Development on whether funding was available to construct the park restroom facilities, and gave examples of how the program could be used by the township for other needs as well.

Adjournment

Motion by L. Taylor to adjourn at 7:01 PM.

Next Regular Board Meeting Tuesday, October 9, 2018 at 7:00 p.m.

Daywi Cook, *Covert Township Clerk*