

COVERT TOWNSHIP BOARD OF TRUSTEES

REGULAR BOARD MEETING MINUTES

Tuesday, March 20, 2018 at 7:00 p.m.

Covert Township Hall

REGULAR MEETING

The regular meeting of the Covert Township Board was brought to order by Clerk Daywi Cook at 7:00 PM.

The Pledge of Allegiance to the Flag was led by Clerk Daywi Cook.

Members Present: K. Harrington, D. Cook, L. Taylor, M. Rendell

Members Absent: D. Palgen

Motion by D. Cook, seconded by L. Taylor, to approve the nomination of Trustee K. Harrington to moderate the meeting.

CARRIED

Public Comment

- Gail Patterson-Gladney, Van Buren County Commissioner District #1, shared latest developments to the Board.
- Rev. W. C. Askew Sr., Van Buren County Road Commission Chair, gave informational updates to the Board
- Barbara Norman, Covert Resident, asked about ditching and road improvement on 28th Ave.
- Flozene King, Covert Resident, asked about ditching and a stream that needs maintenance on her property.

Chief Updates

- Police Chief Allen was not present.
- Fire Chief Myers presented latest information from the Fire Department to the Board.

Consent Agenda

- *Draft* Minutes of the February 13, 2018 Regular Board Meeting
- Clerk's Invoice Register Report and Payroll Period Reports as presented
- Treasurer's Revenue Receipt Distribution, Banking, & Budget Report as presented
- Police Chief's Report as presented

- Fire Chief's Report as presented
- Public Work Report as presented

Motion by D. Cook, seconded by L. Taylor, **to approve** the Consent Agenda as presented.

Roll Call Vote: Yes: 4, No: 0, Absent: 1 CARRIED

Meeting Minutes and Board Liaison Reports

- February 21, 2018 South Haven Airport Authority Meeting Minutes
- January 17, 2018 Planning Commission “Approved” Meeting Minutes presented by Lonzey Taylor
- February 21, 2018 Planning Commission “Draft” Meeting Minutes presented by Lonzey Taylor
- January 18, 2018 Park Advisory Committee “Approved” Meeting Minutes presented by Daywi Cook
- February 15, 2018 Park Advisory Committee “Draft” Meeting Minutes presented by Daywi Cook

Unfinished Business

None

New Business

Motion by K. Harrington, seconded by M. Rendell **to approve** Free Transfer Station Days for two weekends; May 11th & 12th and May 18th & 19th, 2018.

Roll Call Vote: Yes: 4, No: 0, Absent: 1 CARRIED

Motion by M. Rendell, seconded by K. Harrington, **to deny** the recommendation of the Park Advisory Board to purchase a new Whirlpool 4-Cycle Built-In Dishwasher at the lowest available price from a local retailer, to be installed at the Covert Township Beach and Campground residence.

Roll Call Vote: Yes: 3, No: 1, Absent: 1 CARRIED

Motion by K. Harrington, seconded by M. Rendell, **to approve** the new 2018 rates for the Covert Township Beach and Campground as recommended by the Covert Township Park Advisory Committee

Roll Call Vote: Yes: 4, No: 0, Absent: 1 CARRIED

Motion by L. Taylor, seconded by D. Cook, **to approve** as official policy of Covert Township, the Use of Township Property by Township Personnel drafted on 3/8/18 as presented.

Roll Call Vote: Yes: 3, No: 1, Absent: 1 CARRIED

Motion by M. Rendell, seconded by K. Harrington, **to table** as official policy of Covert Township, the Public Use of Township Facilities drafted on 3/8/18 as presented.

Roll Call Vote: Yes: 4, No: 0, Absent: 1 CARRIED

Motion by K. Harrington, seconded by D. Cook, **to approve** as official policy of Covert Township, the Mail Policy drafted on 3/8/18 as presented.

Roll Call Vote: Yes: 3, No: 1, Absent: 1 CARRIED

Motion by L. Taylor, seconded by M. Rendell, **to table** as official policy of Covert Township, the Social Media Policy drafted on 3/8/18 as presented.

Roll Call Vote: Yes: 4, No: 0, Absent: 1 CARRIED

Motion by M. Rendell, seconded by L. Taylor, **to approve** Covert Township Fire and EMS Standard Operating Guideline – Harassment Policy #209 as presented.

Roll Call Vote: Yes: 4, No: 0, Absent: 1 CARRIED

Motion by D. Cook, seconded by K. Harrington, **to approve** Covert Township Fire and EMS Standard Operating Guideline – Liability Policy #210, with the addition of “Covert Township Board” as presented.

Roll Call Vote: Yes: 4, No: 0, Absent: 1 CARRIED

Motion by D. Cook, seconded by L. Taylor, **to approve** Covert Township Fire and EMS Standard Operating Guideline – Non-Discrimination Policy #211 as presented.

Roll Call Vote: Yes: 4, No: 0, Absent: 1 CARRIED

Motion by M. Rendell, seconded by K. Harrington, **to approve** Covert Township Fire and EMS Standard Operating Guideline – ADA Policy #212 as presented.

Roll Call Vote: Yes: 4, No: 0, Absent: 1 CARRIED

Motion by D. Cook, seconded by M. Rendell, **to approve** the proposal from Payette Sales to purchase the pumper tanker in the amount of \$617,257.

Roll Call Vote: Yes: 4, No: 0, Absent: 1 CARRIED

Motion by M. Rendell, seconded by L. Taylor, **to deny** the request from Covert Lions Club to put notice of their Quarter Auction Fundraiser April 26th on the Fire/Police Complex outdoor sign during the week of April 20, 2018.

Roll Call Vote: Yes: 4, No: 0, Absent: 1 CARRIED

Motion by D. Cook, seconded by K. Harrington, **to table** the resolutions to place renewals of the Services for Older Persons, Ambulance and Fire Protection, Police Protection and Road Improvement millages on the ballot for the August 7, 2018 election.

Roll Call Vote: Yes: 4, No: 0, Absent: 1 CARRIED

Motion by L. Taylor, seconded by K. Harrington **to set aside** the order of the Township Board to demolish the building as so ordered by the Dangerous Building Officer at 35572 76th Street (Parcel No: 80-07-016-017-11) allowing the new owners to rehabilitate the home to code by September 30, 2018, otherwise the orders to demolish will be enforced.

Roll Call Vote: Yes: 4, No: 0, Absent: 1 CARRIED

Other Items

Motion by L. Taylor, seconded by D. Cook, **to approve** the additional cost of \$139.72 plus gas reimbursement, if necessary, for Trustee K. Harrington to attend an additional class at the Michigan Township Association Annual Conference in Traverse City, MI.

Motion by M. Rendell, seconded by L. Taylor, **to adjourn** at 8:33 p.m.

Next Regular Board Meeting Tuesday, April 10, 2018 at 7:00 p.m.

Daywi Cook, *Clerk*