

## COVERT HISTORICAL MUSEUM ADVISORY COMMITTEE MINUTES

November 13, 2023 Meeting

Meeting called to order by Supervisor Daywi Cook at 1:05.

Members present: Daywi Cook, Mia Bennett, Marjorie Clayton, Christy Zwenger

Members absent: Patrice Jackson

Introductions were made.

Daywi asked for approval of the minutes. Mia approved. Marjorie seconded.

### PUBLIC COMMENT:

Jean Cook shared that the “open” flag has come in to display in front of the museum. George will set it up in the Spring.

LaDonna Golden expressed appreciation to the new ladies who are now on the committee.

Termite damage in the back office was discussed. It has gotten worse. An exterminator has been called out. Daywi will follow up.

### OLD BUSINESS:

The Safe: Its size was discussed.

The Basement: Dampness still exists there. A dehumidifier was suggested.

Both of the above to be checked out by George in the Spring.

Covert School: Christy to continue conversation with Superintendent Brundt about future field trips at the museum.

Volunteer Recruitment: Laura Fogarty to be the point of contact.

Donation Process: The Township Board needs to adopt the donation process at their monthly meeting. A strong policy needs to be enforced. This will be a topic of the March 2024 meeting.

## NEW BUSINESS:

Phones: Daywi is checking to make sure the phones will be forwarded to Township Hall for the “off season.”

Email: LaDonna volunteered to check the “off season” email as well.

Newsletter: Jean Cook has volunteered to once again, create a museum newsletter. She invited all attendees to write an article.

Treasurer: Re-instating the treasurer position was discussed and approved. Mia nominated Marjorie Clayton for the position. All approved.

Chairperson: Daywi nominated Mia Bennett to be the new chairperson. All approved.

Fund Raising: It was decided to wait until Spring 2024 to send out the donation letters. Offering memberships was mentioned.

## Grants:

Cathy Green knows about grants that are offered specifically to museums, and offered to look them up, then confer with Daywi on it. It was suggested she have them ready to share at the first meeting of 2024.

The Covert Community Foundation being a strong possibility was brought up as well.

Meeting was adjourned at 2:15.

Next meeting is set for March 2024.

Respectfully submitted,  
Christy Zwenger

