

**COVERT TOWNSHIP  
COMMUNITY GARDEN ADVISORY COMMITTEE**

**Friday, August 30, 2024 at 3:00 PM  
Covert Branch Library, 33805 M-140, Covert, MI 49043**

**MEETING MINUTES**

R. Job called the meeting to order at 3:27 due to waiting for a quorum.

Present: R. Job, D. Cook, M. Dominguez (arrived 3:27), P. Jackson (arrived 3:31)  
Absent: B. Bainbridge

Motion By D. Cook, supported by M. Dominguez, to approve the agenda with the addition of discussing proposed By Laws.

CARRIED

Motion by M. Dominguez, supported by R. Job, to approve the minutes from the June 23<sup>rd</sup> Meeting, as presented.

CARRIED

**Public Comment**

None

**OLD BUSINESS**

**Harvest Festival Updates**

Details on the upcoming event on 9/20 at the Library were discussed, and we will need 8 volunteers in total. D. Cook will be in charge of the indoor kids activities, R. Job will be a floater, M. Dominguez and P. Jackson will help find more volunteers and manage the food in the activity room. B. Bainbridge will be at the informational table. D. Cook will reach out to the library about staff availability. Food to supply was discussed, and having someone take pie contest participants at the library.

Activities discussed include three sack races (3:30, 4:00, 4:30) with prizes, photo wall to be created by M. Dominguez, bag toss, scavenger hunt, face painting, pumpkin painting. D. Cook will get all supplies for food and prizes.

The flyers had the incorrect time and will be updated to show the event ending at 5pm, NOT 6pm. D. Cook to update flyers.

## **NEW BUSINESS**

### **Engagement/Signage Discussion**

R. Job and D. Cook shared an idea to create “call to action” signs throughout the garden to encourage people who visit to help maintain the garden and harvest. We also discussed movable informational signage to educate on plants and gardening. B. Bainbridge will be asked to coordinate volunteers to ensure work days are scheduled.

### **Fall Planting Discussion**

Due to time constraints, this was tabled

### **By Laws Discussion**

It came to our attention that By Laws were not yet adopted. A draft was presented by D. Cook, mirroring other similar Advisory Committees. The committee will review and discuss at the next meeting.

## **OTHER BUSINESS**

B. Bainbridge arrived at the end of the meeting. The committee has decided to move the time to 4:00pm, instead of 3:00pm to accommodate everyone’s schedules.

R. Job adjourned the meeting at 4:10pm.

Next Meeting Friday, October 25, 2024 at 4:00 PM