

COVERT HISTORICAL MUSEUM ADVISORY COMMITTEE MEETING

JULY 17, 2023

Meeting called to order at 1:00 pm.

All Members present: Cathy Green, Jean Robinson, LaDonna Golden,
Naomi Barnes, Christy Zwenger.

Christy read June's minutes. Jean approved. Cathy seconded.

OLD BUSINESS

1. Basement walls have been sealed although the basement still leaks. Naomi will follow up with George on this situation.
2. Naomi is in communication with Ms. Baker from Covert Schools to pursue opportunities for the high schoolers to come volunteer at the museum. The timing will be better as the school year begins. Naomi will continue to "plant the idea to her."
3. The Donation Sheet is completed. Copies need to be run off and sent to the museum.
4. Concerning the safe for the museum, George needs to get the measurements for the correct size. Naomi will follow up with Laura to see if George has relayed those numbers to her.
5. Fund Raisers: Marilyn says there is no problem with having them as long as the committee comes up with something and submits it. Jean suggested running the idea by Daywi.
6. Donations: We can take monetary donations. Cathy suggested when sending out donations, offer to "become a member" on the same page.
7. Volunteers: The invitation to come volunteer at the museum was sent out by Laura. The committee needs to follow up on it.

8. Grants: There are quite a few out there. Daywi is an expert with them too. To be discussed further...

NEW BUSINESS

1. Planning Programs/Events: There was discussion of the challenge to get enough people to turn out for them. Posting events on the Fire/Police Sign was a suggestion. Also getting keynote speakers for events was considered. Very few local people attend. How can we entice them to come?
2. Partnering up with larger groups especially collaborating with the Library was discussed.
3. Pancake Breakfast at the Fire/Police Department Sept. 9, 2023, 8:00-11am. Jean made the motion for the Museum to be open that day from 9-11 for tours and a special activity for the children. (Please see addendum for details.) Christy seconded.
4. School classes at the Museum: We need someone from the museum to visit the school. Invite the administration over after the election. Get the teachers aware of what we offer at the museum. Naomi will talk to the administration. Christy volunteered to go with her to the school.
5. Cathy suggested using the old fire department building for an event. Discussion continued on how useful that building could be for after school programs.

Jean made a motion to adjourn the meeting at 2 pm. Cathy seconded.

Next meeting will be Monday, August 21, 2023, 1pm at the museum.

Respectfully submitted,
Christy Zwenger

ADDENDUM:

CHILDREN'S ACTIVITY FOR THE FIRE/POLICE PANCAKE BREAKFAST -
September 9. 9-11am

As the Museum will be open from 9-11am for tours, we want to have an activity for the children to do in the museum.

Activity: Design a flag for the Covert Museum. Make it a contest!

1. Each child (we will group into age groups if we need to) will be given a template of a flag with space for their name, age, and contact info.
2. They will create a flag for the museum.
3. We will provide crayons (no markers...too messy) and pencils and give them time to make their flags while at the museum that morning.
4. All finished flags will be posted in the museum (on the windows perhaps?)
5. The Covert Township staff (who don't have children in the contest) will vote on the top winner from each age group.
6. Certificates will be given to the winners. (A prize perhaps?)
7. The winners' flags will then go into another round of judging (by the Township staff again..others?) to have one final winner.
8. Final winner's flag will be made into the official museum flag!
(The UPS Store in South Haven makes fabulous banners very cost efficient!)

Supplies:

1. Printer paper which the flag template is run off on.
2. Boxes of crayons. (4-5)
3. Sharpened pencils. (1 box)
4. Some adhesive to hang the flags up with that won't hurt the windows.

5. Making of the flag at the UPS store. (They can take a picture and make it whatever size we want. I will get cost of "flag size" and have it at the next meeting.

This is a fun activity, easy to oversee, and a fabulous opportunity to get our children involved! Can you imagine the winner of the contest looking at his/her flag flying at the museum??

Let's finalize the idea here at our next meeting. Your thoughts, please?