

COVERT TOWNSHIP HISTORICAL MUSEUM

ADVISORY COMMITTEE MEETING

May 8, 2023 Minutes

Meeting called to order at 1:00 by Naomi Barnes

Members present: Cathy Green, LaDonna Golden,
Jean Robinson, Naomi Barnes

Township Supervisor: Daywi Cook

Members absent: Christy Zwenger

Jean moved agenda be approved. Cathy seconded. Motion carried.

LaDonna moved minutes from last meeting be accepted. Cathy seconded.
Motion passed.

NEW BUSINESS

Cathy discussed need for some form of security system for the museum as well as a larger mirror. Public Works Manager will be consulted for assistance. The need for a new safe was also discussed. The committee must get a few estimates to present to the Township Board for approval.

Jean moved Cathy Green be approved as chairman of the advisory committee. LaDonna seconded. Motion passed.

It was discussed that a treasurer position was not necessary and that guidelines will be drawn up as to who is responsible for the petty cash drawer each time the museum is open.

Jean moved Christy Zwenger be approved as secretary of the advisory committee. LaDonna seconded. Motion passed.

LaDonna moved the museum be open on Tuesdays and Fridays in 2023 from 1 p.m. – 4 p.m. Cathy seconded. Motion passed.

Jean moved the advisory committee would have meetings the second Monday of the month from April through September. LaDonna seconded. Motion passed.

At the June meeting a budget for 2023 will need to be decided and turned into the Township Treasurer. The committee needs to have plans going forward in order to be able to apply for grants.

The next meeting will be June 12th at 1:00 at the museum.

LaDonna moved meeting be adjourned. Jean seconded. Motion passed.

Respectfully submitted,

Jean Robinson