

**COVERT TOWNSHIP  
COMMUNITY GARDEN ADVISORY COMMITTEE**

**Friday, February 23, 2024 at 3:00 PM  
Covert Branch Library, 33805 M-140, Covert, MI 49043**

**MEETING AGENDA**

Call to Order  
Roll Call Attendance  
Approve Agenda  
Public Comment

**NEW BUSINESS**

Approve 10/27/24 Meeting Minutes  
2024 Budget Presentation  
Choose Focus for the Year  
Discuss Plant Varieties for the Year  
Seed Starting – Create an Event?  
Volunteer Scheduling

**OTHER BUSINESS**

Adjourn

Next Meeting TBD in March due to Good Friday.

Status	Item	Description	Price	Qty	Total	Notes
Purchased	Fertilizer/Soil	Coastal Landscaping Premix is \$30/yard   50% of fill	\$ 38.85	11	\$ 310.80	Half donated and half purchased
Purchased	Raised bed Sealent	Garden Box Sealer - per gallon	\$ 94.17	2	\$ 199.64	Half donated and half purchased
Purchased	Signage	Rules & Regulations		1	\$ 150.00	
Purchased	Shed		\$ 369.00	1	\$ 369.00	<a href="https://www.menards.com/main/outdoors/sheds-accessories/sheds/keter-reg-manor-4-x-3-outdoor-resin-storage-shed/17198919/p-1444436708646-c-9658.htm?tid=5afc72d0-0a30-4999-96bf-a9f6ddaeda4c&amp;ipos=19&amp;exp=false">https://www.menards.com/main/outdoors/sheds-accessories/sheds/keter-reg-manor-4-x-3-outdoor-resin-storage-shed/17198919/p-1444436708646-c-9658.htm?tid=5afc72d0-0a30-4999-96bf-a9f6ddaeda4c&amp;ipos=19&amp;exp=false</a>
Purchased	Shed Lock		\$ 14.99		\$ 14.99	<a href="https://www.menards.com/main/tools/workwear-safety-gear/padlocks-bike-locks/master-lock-reg-2-set-your-own-combination-padlock/175dhc/p-2633905341327284-c-13841.htm">https://www.menards.com/main/tools/workwear-safety-gear/padlocks-bike-locks/master-lock-reg-2-set-your-own-combination-padlock/175dhc/p-2633905341327284-c-13841.htm</a>
Purchased	Shed Anchors		TBD		TBD	DPW Purchased - follow up on cost
Purchased	Harvest Festival	MISC Materials	Approx		\$ 295.97	
Sourced	Corner Posts for Riased Beds	4ft (4 each bed, 9 beds) 8ft cut in half, 8 inches in ground	DONATED	18	\$ -	RECEIVED
Sourced	Gravel	Lay on base of each bed for drainage	DONATED		\$ -	RECEIVED
Sourced	Walkway Ground Cover	Mulch - 4ft walkways and border around beds	DONATED		\$ -	RECEIVED
Sourced	Plants	MISC Seedlings	DONATED		\$ -	Garden Club Members
Sourced	Seeds	MISC Direct-Sow Seeds	DONATED		\$ -	Garden Club Members
Sourced	Cardboard	To line walkways and bottom of raised beds	DONATED		\$ -	RECEIVED
Sourced	Raised bed Sealent	Garden Box Sealer - per gallon	DONATED	3	\$ -	Use to seal all wood used for garden beds.1 quart covers up to 100 sq ft (each box 48sq ft) USED ON DONATED UNTREATED WOOD
Sourced	Weed Barrier	Used as needed to fill gaps in box siding	DONATED	2	\$ -	RECEIVED
Sourced	Raised Bed Wood	Misc. Untreated Wood & 2"x4"x8' planks	DONATED	180	\$ -	RECEIVED
Sourced	Screws for Raised Beds	Decking Screws - need about 750	DONATED	2	\$ -	<a href="https://www.homedepot.com/p/Deckmate-9-x-3-in-Star-Flat-Head-Wood-Deck-Screw-5-lbs-Box-365-Piece-115985/306587120">https://www.homedepot.com/p/Deckmate-9-x-3-in-Star-Flat-Head-Wood-Deck-Screw-5-lbs-Box-365-Piece-115985/306587120</a>
Sourced	Compostable Fill	50% of fill	DONATED		\$ -	Organic Found Materials, Sand Mix
Sourced	Stakes & Trellises	For climbing & support made of misc materials	DONATED		\$ -	
Sourced	Signage	Plant ID	DONATED		\$ -	
Sourced	Straw/Mulch	To suppress weeds	DONATED	4	\$ -	Available
Sourced	Hose	100 ft + Extensions	DONATED	2	\$ -	DPW Extra Hose
Sourced	Sprinklers	3900 sq ft range - garden is 6000 sq ft	DONATED	1	\$ -	<a href="https://www.homedepot.com/p/Melnor-Premium-Metal-Oscillating-Sprinkler-234-995/100659508">https://www.homedepot.com/p/Melnor-Premium-Metal-Oscillating-Sprinkler-234-995/100659508</a>
Still Need	Fencing	\$297 = 12 linear feet   Need 64'	\$ 297.00	5	\$ 1,584.00	<a href="https://www.menards.com/main/building-materials/fencing/metal-fencing/38-x-12-no-dig-garden-fence-material-list/1714000/p-1557297356598-c-5766.htm">https://www.menards.com/main/building-materials/fencing/metal-fencing/38-x-12-no-dig-garden-fence-material-list/1714000/p-1557297356598-c-5766.htm</a>
Still Need	Soil Test Kit		\$ 20.00	1	\$ 20.00	<a href="http://www.atree.com/Atree-Soil-pH-Meter,-3-in-1-Soil-Tester-Kits-with-Moisture-Light-and-PH-Test-for-Garden,-Farm,-Lawn,-Indoor-&amp;-Outdoor">Atree Soil pH Meter, 3-in-1 Soil Tester Kits with Moisture Light and PH Test for Garden, Farm, Lawn, Indoor &amp; Outdoor</a>
Still Need	Programing Budget	Approx \$50 per monthly session to purchase materials	\$ 50.00	12	\$ 304.03	seeds, planting material, paint, etc - spent some on Harvest Fest
		CONTINGENCY		15%	\$ 286.21	
		TOTAL BUDGET			\$ 2,194.24	
		Monetary Donations			\$ 3,520.00	
		Purchases			\$ 1,340.40	
		<b>Cash on Hand</b>			<b>\$ 2,179.60</b>	
		<b>Difference</b>			<b>\$ (14.64)</b>	

**COVERT TOWNSHIP**  
**COMMUNITY GARDEN ADVISORY COMMITTEE**  
**Friday, October 27, 2023 at 3:00 PM**  
**Covert Branch Library, 33805 M-140, Covert, MI 49043**

**DRAFT MEETING MINUTES**

The meeting was called to order by D. Cook at 3:06 PM.

Members Present: Daywi Cook, Patrice Jackson, Michelina Dominguez, Barbara Bainbridge  
Members Absent: Rebecca Job

**AGENDA**

Motion by M. Dominguez, seconded by P. Jackson, to approve the agenda as presented. Carried unanimously.

Motion by P. Jackson, seconded by M. Dominguez, to approve the meeting minutes from the 9/29/2023 meeting. Carried unanimously.

**PUBLIC COMMENT**

None

**NEW BUSINESS**

- **Harvest Festival Recap Discussion**

The festival event was a success with about 70 visitors, 5 from out of town. 43 visitors participated in voting for their favorite pumpkin pie, with 11 participants in the contest. Hosting on a Friday afternoon worked well for after school and work. Face paint and activities for kids were well received.

Consensus was to host it end of September to have more outdoor activities. Planning will start sooner to have more advertising and market on social media as an “event”. We need to get more volunteers and invite other libraries. Music was suggested. Need to keep supplies at Township Hall. Other food contest ideas were suggested.

- **Shed/Other Purchases Update**

The shed, anchors and lock were purchased and sit in storage until spring. The fence may be put on hold as there has not been a need for it. More beds, a produce stand and better hose were discussed.

- **Winterization and Next Steps**

Volunteers will help winterize the beds and plant for early spring crops and garlic. Mulching and compost will also be done.

- **Next Meeting will be held February 23, 2023, 3pm at the Covert Branch Library.**

**ADJOURN**

No other business. Meeting adjourned by D. Cook at 3:43pm.