DRAFT
COVERT TOWNSHIP BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
Tuesday, May 14, 2019 at 7:00 p.m. at Covert Township Hall

REGULAR MEETING

The regular meeting of the Covert Township Board was brought to order by Supervisor Palgen at 7:00 PM.

The Pledge of Allegiance to the Flag was led by Supervisor Palgen.

Members Present: K. Harrington, D. Cook, D. Palgen, L. Taylor, M. Rendell
Members Absent: None

Public Comment

- Rev. W. C. Askew, Sr., Van Buren County Road Commissioner, gave an update on a state investigation, as well as current projects in Covert Township. A meeting with the Township and the Road Commission is being planned.
- Gail Patterson-Gladney, Van Buren County Commissioner District #1, shared latest developments to the board.
- Barbara Norman, Covert resident, requested copies of all contracts awarded to Senior millage.
- Ella Harrington, Covert resident, inquired about whether there will be a response to a letter she submitted to the board.

Information Updates

- Supervisor Palgen shared the arrival of a new fire engine on display in the parking lot.

Consent Agenda

- *Draft* Minutes of the April 9, 2019 Regular Board Meeting

- *Draft* Minutes of the April 25, 2019 Special Board Meeting
- Clerk's Invoice Register Report and Payroll Period Reports as presented
- Treasurer's Revenue Receipt Distribution, Banking, & Budget Report as presented
- Police Chief's Report as presented
- Fire Chief's Report as presented
- Public Work Report as presented

Motion by D. Cook, seconded by L. Taylor, **to approve** the Consent Agenda as presented.
Roll Call Vote: Yes: 5, No: 0 CARRIED

Special Guest: Judge Clarke – 7th District Court – South Haven

Judge Clarke introduced himself and shared the following:

- A public defender's office will soon be available to those in need of a court-appointed attorney in South Haven.
- New technology, such as the use of a polycom system in the courtrooms, will allow for telecommunication and an increase in safety.
- South Haven currently has six varieties of specialty court available to the public.
- A drug and alcohol rehabilitation program as proven to be successful for many.

Chief Updates

- Police Chief Allen was not present.
- Fire Chief Myers presented the Life Saving Award to Jedidiah Wild, Jacqueline Zurwalski, Courtland Jones, Kelsey Jones and Jesse Ogden, for their successful resuscitation of Covert resident, Jack Hess, on April 21, 2019. Chief Myers also introduced the life-saving LUCAS chess compression machine and the new fire engine.

Meeting Minutes and Board Liaison Reports

- The January 22, 2019, February 20, 2019, and the draft April 10, 2019 minutes from the Senior Advisory Meetings were presented by M. Rendell
- The draft April 17, 2019 Airport Authority Meeting Minutes were presented
- The draft April 18, 2019 Park Advisory Meeting Minutes were presented by D. Cook.

Unfinished Business
None

New Business
Motion by L. Taylor, seconded by M.Rendell, **to deny** Van Buren County Road Commission Sealcoat Program Sheet Primary Road System Project #467.3002 in the amount of $11,875.00 to seal-coat CR-376 from M-140 to 70th Street.
Roll Call Vote: Yes: 5, No: 0 CARRIED

Motion by D. Cook, seconded by M. Rendell, **to approve** Van Buren County Road Commission Local Road Special Maintenance Project #497.3076 in the amount of $178,232.50 to seal-coat various roads as presented.
Roll Call Vote: Yes: 5, No: 0 CARRIED

Motion by D. Palgen, seconded by K. Harrington, **to approve** Van Buren County Road Commission Local Road Special Maintenance Project #497.3077 in the amount of $3,500.00 for extra hot-mix.
Roll Call Vote: Yes: 5, No: 0 CARRIED

Motion by D. Cook, seconded by D. Palgen, **to approve** setting aside the Order of the Township Board upholding the Order of the Dangerous Buildings Order to Raze the structure at 74229 CR-378 (Parcel #: 80-07-015-080-00) allowing the structure to be rehabilitated to code by August 20, 2019 otherwise the Order of the Township Board to raze will be upheld.

Roll Call Vote: Yes: 4, No: 1 CARRIED

Motion by D. Palgen, seconded by D. Cook, **to approve** the request of the Van Buren United Civic Organization requesting the Mobile Food Truck distribution date and time be posted on the Covert Fire/Police Complex digital sign.
Roll Call Vote: Yes: 5, No: 0 CARRIED

Motion by L. Taylor, K. Harrington, **to approve** the recommendation of Chief Myers to purchase the Mako Compressor from West Shore Fire in the amount of $42,878.80 as presented.
Roll Call Vote: Yes: 5, No: 0 CARRIED

Motion by D. Cook, seconded by M. Rendell, **to approve** amending the 2018/2019 budget in the amount of:

290.0-000.00-944.100	Group Transport	$1,500.00
290.0-000.00-943.700	Ramps	($1,500.00)

Roll Call Vote: Yes: 5, No: 0 CARRIED

Motion by L. Taylor, seconded by M. Rendell, **to approve** amending the 2018/2019 budget in the amount of:

204.0-000.00-956.000	Miscellaneous	$37,045.00

Roll Call Vote: Yes: 5, No: 0 CARRIED

Motion by K. Harrington, seconded by D. Palgen, **to approve** amending the 2018/2019 budget to correct departmental budget lines in the amounts of:

101.0-209.00-825.000	NCG Litigation	$135,000
101.0-360.00-801.000	Mech Permit	$800
101.0-444.00-970.000	Streets & Sidewalks	$35,000

Roll Call Vote: Yes: 5, No: 0 CARRIED

Motion by M. Rendell, seconded by D. Cook, **to approve** the 2019-2020 draft budget for Covert Park Beach and Campground as presented and recommended of the Park Advisory Board.

Roll Call Vote: Yes: 3, No: 2 CARRIED

Motion by D. Cook, seconded by D. Palgen, **to approve** the presented revised standards for the small and large events as recommended by the Senior Advisory Committee.
Roll Call Vote: Yes: 5, No: 0 CARRIED

Motion by L. Taylor, seconded by M. Rendell, **to approve** the recommendation of the Senior Advisory Committee to direct Area Agency on Aging to renegotiate the contracts for both the large and small events for the coming fiscal year with the existing contractors.
Roll Call Vote: Yes: 5, No: 0 CARRIED

Motion by D. Palgen, M. Rendell, **to approve** setting aside the request of the Township Board directing Harvey to prepare the matrix of the adopted Township Ordinance for review. The Township Board is no longer directing the Planning Commission to review the General Ordinance.
Roll Call Vote: Yes: 4, No: 1 CARRIED

Motion by D. Palgen, seconded by K. Harrington, **to approve** appointing Patrice Jackson to the Housing Commission for the five year term effective May 14, 2019 thru May 14, 2024.
Roll Call Vote: Yes: 5, No: 0 CARRIED

Motion by L. Taylor **to adjourn** at 8:39 p.m.

Next Regular Board Meeting Tuesday, June 11, 2019 at 7:00 p.m.

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Daywi Cook, Covert Township Clerk