DRAFT

COVERT TOWNSHIP BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
Tuesday, March 12, 2019 at 7:00 p.m. at Covert Township Hall

REGULAR MEETING

The regular meeting of the Covert Township Board was brought to order by Supervisor Palgen at 7:00 PM.

The Pledge of Allegiance to the Flag was led by Supervisor Palgen.

Members Present: D. Palgen, K. Harrington, L. Taylor
Members Absent: M. Rendell, D. Cook
Also Present: Harold Schuitmaker, Township Attorney

Public Comment

- Gail Patterson-Gladney, Van Buren County Commissioner District #1, shared latest news from the County, including a SW Legislative Forum on senior issues.
- Nick Culp, Entergy Government Affairs Manager, advised that the plant has been online for 61 days with no issues and has contributed $10,000 to Lake Michigan College.

Chief Updates

None

Consent Agenda

- *Draft* Minutes of the February 12, 2019 Regular Board Meeting
- *Draft* Minutes of the March 4, 2019 Special Board Meeting
- Clerk's Invoice Register Report and Payroll Period Reports as presented
- Treasurer's Revenue Receipt Distribution, Banking, & Budget Report as presented
- Police Chief's Report as presented
- Fire Chief's Report as presented
- Public Work Report as presented

Motion by D. Palgen, seconded by L. Taylor, **to table** the February 12th Regular Board Meeting Minutes and **approve** the remaining Consent Agenda as presented.

Roll Call Vote: Yes: 3, No: 0 CARRIED

Meeting Minutes and Board Liaison Reports

Draft February 20, 2019 South Haven Airport Authority Minutes, Approved January 17, 2019 Park Advisory Meeting Minutes, and Draft February 21, 2019 Park Advisory Meeting Minutes were presented.

Unfinished Business

None

New Business

Motion by L. Taylor **to approve** to the request of Trustee Harrington authorizing expenses to attend the MTA Conference April 1-4, 2019 in Grand Rapids in an amount not to exceed $1067.
Roll Call Vote: Yes: 1, No: 1, Abstain: 1 FAILED

Motion by D. Palgen, seconded by K. Harrington, **to approve** the following five Covert Township Police Department Policies, with correction to spelling errors, as presented:

- Article XL … CJIS/LEIN
- Article XLI… Physical Protection Policy
- Article XLII … Media Sanitization and Destruction Policy
- Article XLIII … User Account – Access Validation
- Article XLIV … Security Incident Response

Roll Call Vote: Yes: 3, No: 0 CARRIED

Motion by L. Taylor, seconded by D. Palgen, **to approve** Covert Township Fire and EMS Standard Operating Guideline Policy #209 – Biohazard Waste Disposal as presented.
Roll Call Vote: Yes: 3, No: 0 CARRIED

Motion by D. Palgen, seconded by K. Harrington, **to table** the request of Chief Myers approving the Interim Captain Pay Letter of Agreement between the Township and the Covert Profession Firefighters Union.
Roll Call Vote: Yes: 3, No: 0 CARRIED

Motion by K. Harrington, seconded by L. Taylor, **to table** Van Buren County Road Commission Project Sheet #497.3071 for Driveway Culverts.

Roll Call Vote: Yes: 2, No: 1 CARRIED

Motion by D. Palgen, seconded by L. Taylor, **to approve** $3,000.00 to the Van Buren County Road Commission for boom mowing in Covert Township as presented.
Roll Call Vote: Yes: 3, No: 0 CARRIED

Motion by D. Palgen, seconded by K. Harrington, **to approve** $7,000.00 to the Van Buren County Road Commission for ditching in Covert Township as presented.
Roll Call Vote: Yes: 3, No: 0 CARRIED

Motion by D. Palgen, seconded by K. Harrington, **to approve** Free Transfer Station Days for two weekends: May 10th & 11th and May 17th & 18th, 2019.
Roll Call Vote: Yes: 3, No: 0 CARRIED

Motion by D. Palgen, seconded by L. Taylor, **to table** the request of American Tower to convert our Township Tower in cash via the American Tower perpetual easement program.
Roll Call Vote: Yes: 3, No: 0 CARRIED

Motion by D. Palgen, seconded by K. Harrington, **to approve** the recommendation of Supervisor Palgen appointing Wednesday Pritchard to the Zoning Board of Appeals effective March 13, 2019 through March 13, 2022.
Roll Call Vote: Yes: 3, No: 0 CARRIED

Motion by D. Palgen, seconded by L. Taylor, **to approve** hiring Gill Tree Service in the amount of $500 to remove a tree at the Covert Park Beach and Campground by May 15, 2019, as presented.
Roll Call Vote: Yes: 3, No: 0 CARRIED

Motion by D. Palgen, seconded by L. Taylor, **to approve** hiring Jack's Excavating in the amount of $1,100 to demolish storage shed and remove debris at the Covert Park Beach and Campground by September 15, 2019 as presented
Roll Call Vote: Yes: 3, No: 0 CARRIED

Motion by L. Taylor, seconded by K. Harrington, **to approve** the Township Board to go into Closed Session under MCL 15.268e; to consult with its attorney regarding trail or settlement strategy in connection with specific litigation.
Roll Call Vote: Yes: 3, No: 0 CARRIED

Motion by L. Taylor, seconded by D. Palgen, **to approve** the Township Board return to the Regular Township Board Meeting.
Roll Call Vote: Yes: 3, No: 0 CARRIED

Motion by D. Palgen **to adjourn** by 8:32 PM

Next Regular Board Meeting Tuesday, April 9, 2019 at 7:00 p.m.

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Daywi Cook, Covert Township Clerk