

COVERT TOWNSHIP

73943 E. LAKE STREET - PO BOX 35

COVERT, MI 49043

OFFICE: 269-764-8986 (7)

INSPECTION SCHEDULING: 269-764-5138

EMAIL: OFFICEMANAGER@COVERTTWP.COM

Permit # _____

Zoning Permit Fee: \$75.00

Method of Payment: _____

Receipt #: _____

Authority: 1972 PA 230

Completion: Mandatory to obtain permit

Penalty: Permit cannot be issued

MAKE CHECK PAYABLE TO: COVERT TOWNSHIP

ZONING PERMIT APPLICATION

A drawing (site plan shown from a "bird's eye" view) indicating property lines, location of all buildings presently on the property and location of the proposed new structure(s), must be submitted with this application. The site plan should also include measurements from your new project to property lines and distances between all buildings. An inspection will not be scheduled until the permit fee has been paid, a site plan has been submitted, proof of ownership of property has been provided, and the project has been marked in some way (in ground with stakes or on ground with painted markings). Please call our office at (269) 729-9244 to request your inspection, once all criteria is met. "Change of Use" applicants are exempt from providing a site plan as indicated and instead, will provide a statement of the proposed new use of the existing structure.

I. Job Location

JOB Address	Name of Owner
Name of City, Village or Township in which job is located: <input type="checkbox"/> City <input type="checkbox"/> Village <input checked="" type="checkbox"/> Township OF: COVERT	County
Owner Telephone	Owner Email Address

II. Applicant (Contractor/Property Owner Information)

<input type="checkbox"/> Contractor <input type="checkbox"/> Owner			
Address		City, State	Zip
Telephone	Work/Cell Phone	Fax	Email

III. Type of Job (PLEASE MARK AS MANY AS ARE APPLICABLE)

<input type="checkbox"/> New	<input type="checkbox"/> Single Family or Two-Family Home <u>Circle One</u>	<input type="checkbox"/> Outbuilding (Barn/Shed/Carport) <u>Circle One</u>
<input type="checkbox"/> Addition	<input type="checkbox"/> Mobile Home or Prefab <u>Circle One</u>	<input type="checkbox"/> Garage (Attached/Detached) <u>Circle One</u>
<input type="checkbox"/> Alteration/Remodel <u>Circle One</u>	<input type="checkbox"/> Fence - Indicate Type Here _____	<input type="checkbox"/> Pool (Above/Below Ground) <u>Circle One</u>
<input type="checkbox"/> Change of Use (Current Use _____)	<input type="checkbox"/> Foundation Only	<input type="checkbox"/> Commercial Building
<input type="checkbox"/> Other _____	<input type="checkbox"/> Deck/Porch <u>Circle One</u> (Attached/Detached) <u>Circle One</u>	

IV. Project Dimensions

____ Project Width ____ Project Length ____ Project Height (from grade to highest point) ____ # of Floors ____ Total Square Feet

V. Zoning Questions (PLEASE CIRCLE YES OR NO)

Does this property have frontage on two roads?	YES	NO
Does this property have lake frontage?	YES	NO
Is there a dwelling presently on this property?	YES	NO
Is there an accessory building presently on this property?	YES	NO
Is the construction located within 500 ft of a lake, stream, or natural body of water?	YES	NO
Will the construction require the moving of one surface acre or more of land?	YES	NO
If construction is for an accessory building, will it contain animals?	YES	NO

VI. Responsibilities of Applicant: It is your responsibility to be aware of any deed restrictions, subdivision regulations, flood plain regulations, and wetland regulations. I have read, acknowledged, and will comply with all of the above and with the land use regulations, as determined by the zoning administrator, or will go to the proper board for a variance/special consideration and will provide in writing such approvals, if granted, to the zoning administrator.

APPLICANT SIGNATURE	DATE
Zoning Official's Signature	Date

**RETURNED CHECKS ARE SUBJECT TO FEES IN ACCORDANCE WITH THE APPROPRIATE MUNICIPALITY'S RETURNED CHECK POLICY
AN ADMINISTRATIVE FEE OF \$65.00 WILL BE RETAINED FOR CANCELED/TERMINATED PERMITS OR APPLICATIONS**

A SITE PLAN MUST BE SUBMITTED THAT INCLUDES

- A description of the project
- North arrow
- Legal description or address and Tax ID # of the subject property
- Location of the property lines and an illustration of the setbacks
- Dimensions of the parcel, the development area and open space
- Location of existing and proposed structures on the site and within 50' of the parcel.
Include length, width, height and total square footage of all structures
- Location of adjoining streets, sidewalks and private easements
- Any other information helpful in making a determination

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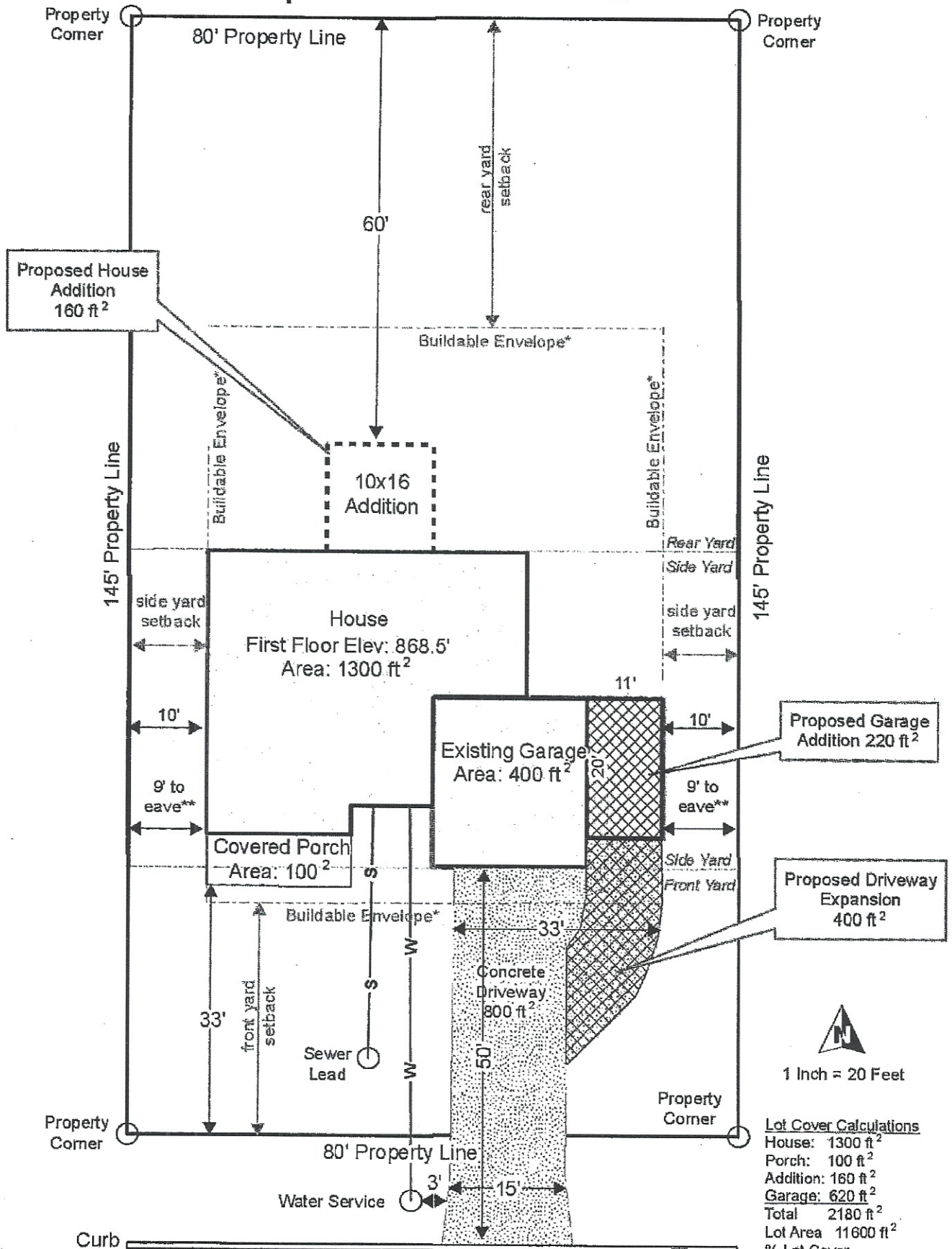
APPLICANT SIGNATURE

DATE

Zoning Official's Signature

Date

Example Plot Plan - Addition



Lot Cover Calculations

House:	1300 ft ²
Porch:	100 ft ²
Addition:	160 ft ²
Garage:	620 ft ²
Total	2180 ft²
Lot Area	11600 ft ²
% Lot Cover	(2180/11600) = 18.8%
	(maximum allowed = 25%)

SITE PLAN