

DRAFT
COVERT TOWNSHIP
SPECIAL BOARD MEETING MINUTES
November 19, 2020 at 6:00 p.m.
Virtual Meeting

***Purpose:** To enter into Closed Session to discuss an attorney-client privileged confidential legal opinion, as well as to take possible action as it relates to the salary for the office of the Clerk, an appointment as interim assistant to the Police Department or other appointments, and to conduct any other basic operations presented to the Township Board.*

The Special Meeting of the Covert Township Board was brought to order by Supervisor Palgen at 6:00 PM.

The Pledge of Allegiance to the Flag was led by Supervisor Palgen.

Members Present:

K. Harrington (Van Buren County, Covert, MI,),
D. Cook (Van Buren County, South Haven, MI),
D. Palgen (Van Buren County, Covert, MI),
W. Pritchard (Van Buren County, Covert, MI),
L. Taylor (Van Buren County, Covert, MI)

Members Absent: None

Public Comment

None

New Business

Motion by D. Palgen, seconded by W. Pritchard, to approve entering into Closed Session to discuss an attorney-client privileged confidential legal opinion exempt from discussion or disclosure as permitted under section 8(h) of the Open Meetings Act and 3(1)(g) of the Freedom of Information Act.

ROLL CALL: Yes: 4, No: 1, CARRIED

CLOSED SESSION

Motion by D. Palgen, seconded by D. Cook, to approve entering Open Session.
ROLL CALL: Yes: 5, No: 0, CARRIED

Motion by W. Pritchard, seconded by D. Palgen, to approve separating from the Office of the Clerk, Daywi Cook's current non-statutory duties, and stipend of \$250, as assistant to the Police Department.
ROLL CALL: Yes: 3, No: 1, Abstain: 1, CARRIED

Motion by L. Taylor, seconded by W. Pritchard, to approve appointing Daywi Cook as an interim F.O.I.A coordinator to the Police Department at a stipend of \$250 per month, for up to five (5) hours per week, effective immediately until such time as the Board may determine.
ROLL CALL: Yes: 3, No: 1, Abstain: 1, CARRIED

Motion by L. Taylor, seconded by D. Palgen, to approve appointing Wende Pritchard as interim back-up Payroll Administrator at an hourly rate equal to the current rate of pay for a Deputy Treasurer, not to exceed five (5) hours bi-weekly, effective immediately until such time as the Board may determine.
ROLL CALL: Yes: 3, No: 1, Abstain: 1, CARRIED

Motion by K. Harrington, seconded by L. Taylor, to adjourn at 7:15PM

Next Regular Board Meeting Tuesday, December 8, 2020 at 7:00 p.m.

Submitted by Daywi Cook, Covert Township Clerk