

****DRAFT****
COVERT TOWNSHIP BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
Tuesday, August 14, 2018 at 7:00 p.m.
Covert Township Hall

REGULAR MEETING

The regular meeting of the Covert Township Board was brought to order by Supervisor Palgen at 7:00 PM.

The Pledge of Allegiance to the Flag was led by Supervisor Palgen.

Members Present: K. Harrington, D. Cook, D. Palgen, L. Taylor, M. Rendell

Members Absent: None

Also Present: Harold Schuitmaker, Covert Township Attorney

Public Comment

- Rev. W. C. Askew, Sr., Van Buren County Road Commissioner, shared that the proposed new County road millage did not pass at the last election, and gave a report on the progress of work in Covert and how to communicate with the Road Commission through Supervisor Palgen.
- Gail Patterson-Gladney, Van Buren County Commissioner District #1, gave a report to the Board on developments from the County.
- Flozene King, Covert resident, is requesting the Board consider displaying a message on the Police/Fire Complex sign regarding Feeding America.

1. Informational Update

- D. Palgen gave update on sealcoating and cross pipe replacements.
- D. Cook shared the election results from the August 7, 2018 primary. All Covert Township millage renewals passed.
- D. Palgen shared the following information:
 - Air Conditioner on the Southside of the building will need replaced.
 - Covert Community Building has a leak in the roof and the insurance company has been notified.
 - Coloma Township will be funding the paving of 48th Avenue

- Commodities have been cancelled at the Township Hall for August 15th. Next distribution will be September 19.
- Burned building remains and basement walls at M 140 and 32nd have been removed.

Chief Updates

- Police Chief Allen was not present.
- Fire Chief Myers shared the success of the 100-Year Celebration. The Fire Department will be flushing hydrants and hosting another blood drive on August 31st.

Consent Agenda

- *Draft* Minutes of the July 10, 2018 - Regular Board Meeting
- *Draft* Minutes of the July 23, 2018 - Special Board Meeting
- Clerk's Invoice Register Report and Payroll Period Reports as presented
- Treasurer's Revenue Receipt Distribution, Banking, & Budget Report as presented
- Police Chief's Report as presented
- Fire Chief's Report as presented
- Public Work Report as presented

Motion by M. Rendell, seconded by D. Palgen, **to table** the payment of bills other than the ones that would have late fees, utility bills, credit card and payroll.

Roll Call Vote: Yes: 4, No: 1 CARRIED

Motion by L. Taylor, seconded by M. Rendell, **to approve** the Consent Agenda with the removal of the Clerk's Invoice Register Report as corrected.

Roll Call Vote: Yes: 5, No: 0 CARRIED

Meeting Minutes and Board Liaison Reports

- *Draft* Minutes of the May 16, 2018 South Haven Airport Authority meeting
- *Draft* Minutes of the June 20, 2018 South Haven Airport Authority meeting
- *Draft* Minutes of the July 17, 2018 Board of Review Meeting
- *Draft* Minutes of the July 18, 2018 South Haven Airport Authority meeting

Unfinished Business

Motion by L. Taylor, seconded by K. Harrington, **to approve** the 2018 Community

Survey contract with McKenna & Associates to execute Options 1, 2, and 3 with prepaid postage on return envelopes, not to exceed \$7,500.

Roll Call Vote: Yes: 4, No: 1 CARRIED

New Business

Motion by D. Palgen, seconded by M. Rendell, **to authorize** Supervisor Palgen to sign the client authorization to bind coverage in the amount of \$66,388 as presented from Berends, Hendricks, & Stuit Insurance.

Roll Call Vote: Yes: 5, No: 0 CARRIED

Motion by K. Harrington, seconded by D. Cook, **to authorize** Supervisor Palgen to sign the notice of Terrorism Insurance Coverage to purchase Casualty Terrorism Coverage for \$89.00 with Berends, Hendricks, & Stuit Insurance as presented.

Roll Call Vote: Yes: 5, No: 0 CARRIED

Motion by D. Palgen, seconded by K. Harrington, **to authorize** Supervisor Palgen and Clerk Cook to sign the Resolution Authorizing the Clerk and Supervisor to Request Temporary Road Closures, as presented.

Roll Call Vote: Yes: 5, No: 0 CARRIED

Motion by D. Cook, seconded by L. Taylor, **to approve** the two personalized bench order forms with the inscribed plaques as presented.

Roll Call Vote: Yes: 5, No: 0 CARRIED

Motion by L. Taylor, seconded by M. Rendell, **to table** purchase of fencing for the new park.

Roll Call Vote: Yes: 5, No: 0 CARRIED

Motion by D. Cook, seconded by D. Palgen, **to approve** naming the new park on M-140 and 34th Street, Covert Community Park.

Roll Call Vote: Yes: 5, No: 0 CARRIED

Other Items

Motion by M. Rendell, seconded by L. Taylor, **to approve** paying Van Buren County \$26,108.68 for NCG Cost Sharing Litigation.

Roll Call Vote: Yes: 5, No: 0 CARRIED

D. Palgen shared a Covert Community Foundation Letter regarding a grant request denial for the playground equipment.

Motion by L. Taylor, seconded by M. Rendell, **to authorize** Supervisor Palgen to execute settlement documentation for Tax Years 2012-2015 as prepared by legal counsel.

Roll Call Vote: Yes: 5, No: 0 CARRIED

Motion by L. Taylor, seconded by D. Palgen, **to approve** the purchase of four new sets of firefighting gear for the amount of \$11,217.46 from First Due as presented.

Roll Call Vote: Yes: 4, No: 1 CARRIED

Motion by D. Palgen, seconded K. Harrington, **to approve** displaying a message on the Fire/Police Complex digital sign about the Mobile Food Truck distribution on August 16, 2018.

Roll Call Vote: Yes: 4, No: 1 CARRIED

Motion by D. Palgen **to adjourn** at 8:55 PM.

Next Regular Board Meeting Tuesday, September 11, 2018 at 7:00 p.m.

Daywi Cook, *Township Clerk*